**Board of Counseling**

**Possible Actions for Non-Compliance with Continuing Education Requirements;**

**Recommendations for Continuing Education Requirements**

**Disciplinary or Alternative Actions for Non-Compliance with Continuing Education Requirements.**

The Board has adopted the following guidelines for resolution of cases of non-compliance with continuing education requirements:

|  |  |
| --- | --- |
| **Cause** | **Possible Action** |
| Short due to unacceptable hours | Confidential Consent Agreement (“CCA”); 30 day make up |
| Short 1-10 hours | CCA; 30 day make up |
| Short 11-15 hours | Consent Order; monetary penalty of $300; 30 day make up |
| Short 16-20 hours | Informal fact-finding conference scheduled |
| Did not respond to audit request | Informal fact-finding conference scheduled |

**NOTE:** In all cases the licensee will be audited the following renewal cycle.

**Recommendations for Continuing Education.**

The Board recommends that practitioners complete continuing education credits which focus on working with diverse populations annually to ensure the needs of all Virginians are met.