(FINAL APPROVED)

VIRGINIA BOARD OF PHARMACY
MINUTES OF SPECIAL CONFERENCE COMMITTEE

Thursday, October 17, 2013
Commonwealth Conference Center
Second Floor
Board Room 2

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

CALL TO ORDER:	A meeting of a Special Conference Committee of the Board of Pharmacy was called to order at 9:30 a.m.
PRESIDING:	Ellen B. Shinaberry, Committee Chair
MEMBERS PRESENT:	Pratt P. Stelly, Committee Member
STAFF PRESENT:	Cathy M. Reiniers-Day, Deputy Executive Director Mykl D. Egan, DHP Adjudication Specialist
HARRY M. BROOKS Registration No. 0230-005946	Harry M. Brooks appeared to review allegations that he may have violated certain laws and regulations governing the practice of pharmacy technicians as stated in the October 17, 2012, Notice.
Closed Meeting:	Upon a motion by Ms. Stelly, and duly seconded by Ms. Shinaberry, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Harry M. Brooks. Additionally, she moved that Cathy Reiniers-Day and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
Reconvene:	Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.
Decision:	Upon a motion by Ms. Stelly, and duly seconded by Ms. Shinaberry, the Committee made certain Findings of Facts and Conclusions of Law and unanimously voted to issue an Order with terms and conditions due to Mr. Brooks' failure to comply with the continuing education requirements.

As provided by law, this decision shall become a final Order thirty (30) days after service of such Order on Mr. Brooks, unless a written request is made to the Board requesting a formal hearing on the allegations made against him is received from Mr. Brooks within such time. If service of the Order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.

HAROLD T. WILLIS
License No. 0202-005147

Harold T. Willis appeared to review allegations that he may have violated certain laws and regulations governing the practice of pharmacy as stated in the September 20, 2013, Notice.

Closed Meeting:

Upon a motion by Ms. Stelly, and duly seconded by Ms. Shinaberry, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Harold T. Willis. Additionally, she moved that Cathy Reiniers-Day and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.

Decision:

Upon a motion by Ms. Stelly, and duly seconded by Ms. Shinaberry, the Committee made certain Findings of Facts and Conclusions of Law and unanimously voted to issue an Order to Mr. Willis for a reprimand due to the lack of drug security.

As provided by law, this decision shall become a final Order thirty (30) days after service of such Order on Mr. Willis, unless a written request is made to the Board requesting a formal hearing on the allegations made against him is received from Mr. Willis within such time. If service of the Order is made by mail, three (3) additional days shall be

added to that period. Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.

ADJOURN:

With all business concluded, the meeting adjourned at 2:35 p.m.

Ellen B. Shinaberry, Chair

Cathy M. Reiniers-Day
Deputy Executive Director

12/12/13
Date