

**Draft** Minutes  
Health Practitioners' Monitoring Program  
Monitoring Program Committee  
May 17, 2019

**Call to Order:** A meeting of the HPMP Monitoring Program Committee was called to order at 9:10 a.m. at the Department of Health Professions office, Perimeter Center, 2<sup>nd</sup> Floor Conference Center

**Presiding:** Bruce Overton, DDS, Committee Chair

**Members Present:** Charles Williams, M.D.  
John Beckner, R.Ph.  
David Boehm, LCSW  
Randy Ferrance, M.D.  
James Meyer, Citizen Member

**Others Present:** Joel Steinberg, M.D., Medical Director, VA HPMP  
Janet Knisely, Ph.D., Administrative Director VAHPMP  
Amy Stewart, Clinical Case Manager, HPMP  
Wendy Welch, M.D., Medical Director, HPMP  
Peggy Wood, Program Manager, DHP

The Committee reviewed additional material provided.

Barbara Allison-Bryan, Chief Deputy Director reported on agency activities. In particular she discussed issues related to CBD oil in Virginia. The Board of Pharmacy is issuing permits to the CBD oil processors at this time.

**Disposition of Minutes:** There was no quorum at the March meeting therefore no minutes were reviewed.

**New Business:** **The Committee moved to certify:**  
Stay: 5573  
Dismissal due to Resignation: 5632, 5640, and 5655  
Urgent dismissals: 5350 and 5250

Motion was made by Williams, seconded by Beckner, passed unanimously.

- Closed Session:** The Committee moved to enter closed session at 9:45 a.m.. Motion by Williams, second by Beckner.
- Open Session:** The committee meeting resumed in open session at 10:40 a.m.. and moved that the Committee certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion for closed meeting were heard, discussed or considered during the closed meeting just concluded. Motion by Beckner, seconded by Boehm.
- Matters from the closed session included:
- Dismissals: 5000, 5375, 5622, 5624, 5592 and 5612  
Dismissals ineligible: 5262, 5563, and 5634  
Successful Completions: 4808, 4809, 4818, 4833, 4834  
4835, 4845, 4846, 4848, 4852, 4853, and 4859.  
Motion to approve the matters reviewed in closed session made by Ferrance and second by Boehm, passed unanimously.
- VCU Announcements:** Janet Knisely announced her retirement effective June 30<sup>th</sup>. Amy Stewart has been appointed as the acting Administrative Director effective July 1, 2019. Wendy Welch, M. D. announced she has taken a position in North Carolina and will be leaving HPMP as well. Joel Steinberg, M.D. will continue as the MRO and assume the role of Medical Director after Dr. Welch's departure. We thank Janet for her many years of service and commitment to HPMP and wish her well. We also thank Dr. Welch for her contributions and wish her success in her new endeavor.
- Adjournment:** The meeting adjourned at 11:05 a.m. Motion to adjourn made by Williams, seconded by Beckner.
- Next Meeting:** The next scheduled meeting is July 19, 2019.

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Peggy Wood  
Recorder