



# Criminal Background Checks



## A New Requirement for Licensure by the Virginia Board of Nursing

The Virginia Board of Nursing is 1 of 14 regulatory boards within the Department of Health Professions dedicated to ensuring safe and competent patient care by licensing health professionals, enforcing standards of practice, and providing information to health care practitioners and the public.

### WHO IS REQUIRED TO SUBMIT TO A CRIMINAL BACKGROUND CHECK?

State and FBI criminal background checks (CBCs) are required for all RN/LPN licensure applications and effective January 1, 2017 for massage therapy licensure applications.

### WHERE CAN I FIND MORE INFORMATION?

CBC forms and instructions will be provided once an application has been submitted.

### WHO WILL CONDUCT MY CRIMINAL BACKGROUND CHECK?

CBC's will be obtained by Fieldprint at approximately 20 locations throughout Virginia. A Fieldprint call center will be available to all applicants.

### HOW DO I SCHEDULE A CRIMINAL BACKGROUND CHECK?

Applicants will be able to schedule their appointments for CBC's at a convenient location through an online scheduling process.

### IS THERE ANY COST TO ME?

In-state applicants will be responsible for the \$33.95 fee, payable to the vendor in addition to the Board licensure application fee. The charge for out of state applications is \$36.95.

### WHAT HAPPENS IF I HAVE PREVIOUS CONVICTIONS?

If convictions are revealed by a criminal history record check that application will be considered non routine and may result in a delay of processing of the application as a Board review process will be required.

### WHAT HAPPENS IF I DO NOT HAVE ANY PREVIOUS CONVICTIONS?

Criminal history record checks that are "clean" will move through the application process.

