

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HEALTH PROFESSIONS
BOARD OF NURSING
Perimeter Center: 9960 MAYLAND DRIVE, Suite 300
HENRICO, VIRGINIA 23233-1463
(804) 367-4515 or www.dhp.virginia.gov/nursing

**INSTRUCTIONS FOR
REGISTRATION FOR VOLUNTEER NURSING PRACTICE**

Pursuant to Virginia Code [§ 54.1-3001.11](#) and Regulation [18 VAC 90-20-271](#), the following documentation is required to submit an application for Registration for Volunteer Nursing Practice:

- Completed application submitted to board **at least 5 business days prior** to engaging in such practice.
- Applicants must hold a current, valid unrestricted license to practice nursing.
 - **NOTE: If you hold an unrestricted license or multi-state privilege to practice nursing in Virginia you do not need to file this application to perform covered volunteer services¹.**
- A copy of a current, valid unrestricted license to practice nursing.
- The name of the nonprofit organization, date(s) and location(s). The complete address, including zip code, of the location(s) is required to complete your application.
- Registration fee: The fee for a Registration for Volunteer Practice is \$10 and must be paid with a certified check, cashier's check or money order, made payable to The Treasurer of Virginia. Your application will not be reviewed or considered until you have submitted payment. Pursuant to Regulation 18VAC60-21-230(E), fees are non-refundable.
- Completed Sponsor Certification for Volunteer Registration form.

¹ Covered volunteer services are indicated in Virginia Code § 54.1-3001.11.