

## **FINAL APPROVED**

### **VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES**

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Wednesday March 10, 2010

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300

Henrico, Virginia

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:14 a.m.
- MEMBERS PRESENT:** Valerie Hoffman, D.C., Chair  
Sandra A. Bell, M.D. Chair  
Deeni Bassam, M.D.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Renée S. Dixon, Discipline Case Manager  
Stacy Thompson, Adjudication Specialist
- OTHERS PRESENT:** Tracy Schirmer
- MATTER:** Paul Schirmer, D.C. License No.: 0104-556352  
Case No.: 121311
- DISCUSSION:** Dr. Schirmer appeared before the Committee in person in accordance with a Notice of the Board dated November 30, 2009. Dr. Schirmer was represented by Coreen A. Silverman, Esquire.
- The Committee fully discussed the allegations in the Notice with Dr. Schirmer.
- CLOSED SESSION:** Upon a motion by Dr. Bell, and duly seconded by Dr. Bassam, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Schirmer. Additionally, she moved that Ms. Deschenes and Ms. Dixon attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Bell, and duly seconded by Dr. Bassam, the Committee made certain Findings of Fact and Conclusions of Law and voted to issue Dr. Schirmer a reprimand, imposed a monetary penalty and subject his license to certain terms and conditions.

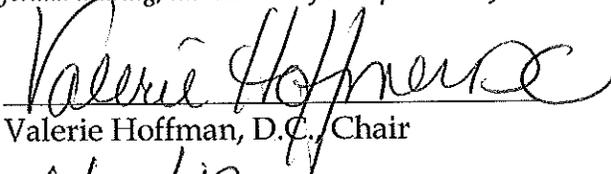
**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

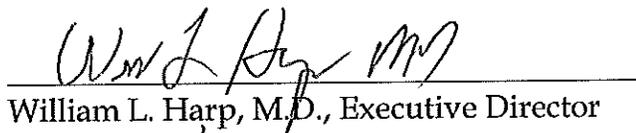
The Committee adjourned at 1:27 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Schirmer, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Schirmer, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*



Valerie Hoffman, D.C., Chair

6/10/10  
Date



William L. Harp, M.D., Executive Director

6/10/10  
Date

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Department of Health Professions  
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Henrico, Virginia

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:31 p.m.
- MEMBERS PRESENT:** Sandra A. Bell, M.D. Chair  
Deeni Bassam, M.D.  
Jennifer Lee, M.D.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Renée S. Dixon, Discipline Case Manager  
Julia Bennett, Adjudication Specialist
- OTHERS PRESENT:** John M. Thorp, Jr., M.D. [*by phone on behalf of Dr. Minielly*]
- MATTER:** Richard Minielly, M.D. License No.: 0101-050165  
Case No.: 124393
- DISCUSSION:** Dr. Minielly appeared before the Committee in person in accordance with a Notice of the Board dated December 7, 2009. Dr. Minielly was represented by Rodney K. Adams, Esquire and Houston Foppiano, J.D.
- The Committee fully discussed the allegations in the Notice with Dr. Minielly.
- CLOSED SESSION:** Upon a motion by Dr. Lee, and duly seconded by Dr. Bassam, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Minielly. Additionally, she moved that Ms. Deschenes and Ms. Dixon attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code,

the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Lee, and duly seconded by Dr. Bassam the Committee voted to dismiss the matter.

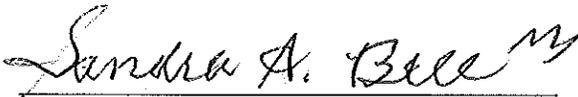
**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

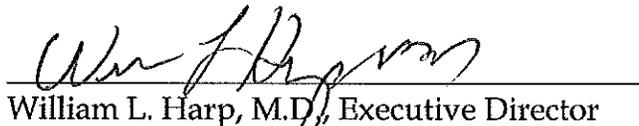
The Committee adjourned at 2:41 p.m.

*As provided by law this decision shall become a Final Order thirty (30) dayes after service of such Order on Dr. Minielly, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Minielly, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*



Sandra A. Bell, Chair

4/19/10  
Date



William L. Harp, M.D., Executive Director

6/16/10  
Date

# **FINAL APPROVED**

## **VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES**

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Wednesday March 10, 2010

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300

Henrico, Virginia

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:53 p.m.
- MEMBERS PRESENT:** Sandra A. Bell, M.D. Chair  
Deeni Bassam, M.D.  
Jennifer Lee, M.D.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Renée S. Dixon, Discipline Case Manager  
Stacy Thompson, Adjudication Specialist
- OTHERS PRESENT:** Amy Stewart, Case Manager, HPMP *[on behalf of Dr. Hill]*  
Michael Perkins, Ph.D *[on behalf of Dr. Hill]*
- MATTER:** Richard Hill, M.D. License No.: 0101-058825  
Case No.: 123651
- DISCUSSION:** Dr. Hill appeared before the Committee in person in accordance with a Notice of the Board dated January 28, 2010. Dr. Hill was represented by John Franklin, III, Esquire.
- The Committee fully discussed the allegations in the Notice with Dr. Hill.
- CLOSED SESSION:** Upon a motion by Dr. Lee, and duly seconded by Dr. Bassam, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Hill. Additionally, she moved that Ms. Deschenes and Ms. Dixon attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code,

the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Lee, and duly seconded by Dr. Bassam, the Committee made certain Findings of Fact and Conclusions of Law and voted to issue Dr. Hill a reprimand and subject his license to certain terms and conditions.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 4:48 p.m.

*As provided by law this decision shall become a Final Order thirty (30) dayes after service of such Order on Dr. Hill, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Hill, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

Sandra A. Bell MD  
Sandra Bell, M.D., Chair

4/14/10  
Date

William L. Harp MD  
William L. Harp, M.D., Executive Director

6/16/10  
Date