APPROVED

VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES

Wednesday, March 26, 2014	Department of Health Professions Perimeter Center 9960 Mayland Drive, Suite #300	Henrico, Virginia

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 9:16 a.m.

MEMBERS PRESENT:
Siobhan Dunnavant, M.D., Chair
Wayne Reynolds, D.O.
Fraizer Frantz, M.D.

STAFF PRESENT:
William L. Harp, M.D., Executive Director of the Board
Jennie Wood, Discipline Case Manager
Melanie Pagano, Adjudication Specialist

MATTER: **Stephen J. McNamara, M.D.** **License No.: 0101-048938**
Case No.: 146272

DISCUSSION: Dr. McNamara appeared before the Committee in person in accordance with a Notice of the Board dated February 11, 2014. Dr. McNamara was represented by Thomas Albro, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. McNamara.

CLOSED SESSION: Upon a motion by Dr. Reynolds, and duly seconded by Dr. Frantz, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. McNamara. Additionally, he moved that Dr. Harp and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION: Upon a motion by Dr. Reynolds, and duly seconded by Dr. Frantz, the Committee made certain Findings of Fact and Conclusions of Law and voted to issue Dr. McNamara a reprimand and subject his license to certain terms and conditions.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 12:00 p.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. McNamara unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. McNamara, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.

Siobhan Dunnavant, M.D., Chair

4/7/14
Date

William L. Harp, M.D., Executive Director

4/9/14
Date

APPROVED

VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES

Wednesday, March 26, 2014	Department of Health Professions Perimeter Center 9960 Mayland Drive, Suite #300	Henrico, Virginia

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 12:40 p.m.

MEMBERS PRESENT:
Siobhan Dunnavant, M.D., Chair
Wayne Reynolds, D.O.
Fraizer Frantz, M.D.

STAFF PRESENT:
Jennifer Deschenes, Deputy Executive Director, Discipline
Jennie Wood, Discipline Case Manager
Melanie Pagano, Adjudication Specialist

MATTER: **Jeffrey L. Henke, M.D.** **License No.: 0101-044578**
Case No.: 144222

DISCUSSION: Dr. Henke appeared before the Committee in person in accordance with a Notice of the Board dated October 2, 2013. Dr. Henke was represented by Gerald C. Canaan, II, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. Henke.

CLOSED SESSION: Upon a motion by Dr. Reynolds, and duly seconded by Dr. Frantz, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Henke. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION: Upon a motion by Dr. Reynolds, and duly seconded by Dr. Frantz, the Committee made certain Findings of Fact and Conclusions of Law and voted to issue Dr. Henke a reprimand and subject his license to certain terms and conditions.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 2:00 p.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Henke unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Henke, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.

Siobhan Dunnavant, M.D., Chair

4/7/14
Date

William L. Harp, M.D., Executive Director

4/9/14
Date

APPROVED

VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES

Wednesday, March 26, 2014	Department of Health Professions Perimeter Center 9960 Mayland Drive, Suite #300	Henrico, Virginia

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 2:15 p.m.

MEMBERS PRESENT: Wayne Reynolds, D.O., Chair
Siobhan Dunnavant, M.D.

STAFF PRESENT Jennie Wood, Discipline Case Manager
Gerald Milsky, Adjudication Specialist

MATTER: **Mahmood A. Rahman, M.D.** **License No.: 0101-231705**
Case No.: 148942

PRELIMINARY MATTER: The Chair noted that the time was 2:15 p.m. and Dr. Rahman was noticed to appear before the Committee at 2:00 p.m., and was not present.

Mr. Milsky advised that the Notice had been sent to Dr. Rahman's address of record with the Board by overnight and 1st class mail.

RULING: Based on the information provided by Mr. Milsky, the Chair determined that proper notice had been provided to Dr. Rahman, therefore, the informal conference would proceed in his absence.

DISCUSSION: Dr. Rahman did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated February 12, 2014, nor was he represented at the conference by legal counsel.

The Committee fully considered the evidence before it and received information from Mr. Milsky regarding the allegations in the Notice.

DECISION: Upon a motion by Dr. Dunnavant, and duly seconded, the Committee voted to refer this matter to a formal hearing since the suspension or revocation of Dr. Rahman's license may be justified which is not within the authority of the Committee pursuant to §54.1-2400(10) of the Code of Virginia.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 2:45 p.m.

Wayne Reynolds, D.O., Chair

4/3/14
Date

William L. Harp, M.D., Executive Director

4/9/14
Date