

Virginia Board of Pharmacy

Contracted Employee Access to a Pharmaceutical Processor

In addition to the persons allowed on the premises of a pharmaceutical processor as identified in 18VAC110-60-220 (F), the Board of Pharmacy authorizes an employee of a business that is contracted by a pharmaceutical processor who needs to be allowed on the premises of the processor to perform his duties. The contract may be with an individual or with a service company such as security, cleaning, electrical, HVAC, plumbing, etc. A request for the Board to authorize these contracted employees to be allowed on the premises of the process is not required. To mitigate security risks, the pharmaceutical processor should apply the requirements for visitor access found in 18VAC110-60-220 (G) to the contracted employee.

Excerpt from 18VAC110-60-20

18VAC110-60-220. Pharmaceutical processor prohibitions.

F. No person except a pharmaceutical processor employee or a registered patient, parent, or legal guardian shall be allowed on the premises of a processor with the following exceptions: laboratory staff may enter a processor for the sole purpose of identifying and collecting Cannabis or cannabis oil samples for purposes of conducting laboratory tests; the board or the board's authorized representative may waive the prohibition upon prior written request.

G. All persons who have been authorized in writing to enter the facility by the board or the board's authorized representative shall obtain a visitor identification badge from a pharmaceutical processor employee prior to entering the pharmaceutical processor.

- 1. An employee shall escort and monitor an authorized visitor at all times the visitor is in the pharmaceutical processor.*
- 2. A visitor shall visibly display the visitor identification badge at all times the visitor is in the pharmaceutical processor and shall return the visitor identification badge to a pharmaceutical processor employee upon exiting the pharmaceutical processor.*
- 3. All visitors shall log in and out. The pharmaceutical processor shall maintain the visitor log that shall include the date, time, and purpose of the visit and that shall be available to the board.*

4. If an emergency requires the presence of a visitor and makes it impractical for the pharmaceutical processor to obtain a waiver from the board, the processor shall provide written notice to the board as soon as practicable after the onset of the emergency. Such notice shall include the name and company affiliation of the visitor, the purpose of the visit, and the date and time of the visit. A pharmaceutical processor shall monitor the visitor and maintain a log of such visit as required by this subsection.