

# **BOARD OF PHYSICAL THERAPY**

Department of Health Professions

Perimeter Center

9960 Mayland Drive, Suite 300

Henrico, Virginia 23233

Board Room 2, Second Floor

Friday, February 11, 2011

9:00 a.m.

## **AGENDA**

### **CALL TO ORDER**

### **ORDERING OF AGENDA**

### **ACCEPTANCE OF MINUTES – Tab 1**

- Board Meeting Minutes – August 26, 2010
- Special Conference Committee – March 23, 2010
- Formal Hearings – August 27, 2010
- Informal Conference – August 27, 2010

### **PUBLIC COMMENT**

### **EXECUTIVE DIRECTOR'S REPORT – Tab 2**

### **NEW BUSINESS**

- Legislative & Regulatory Reports – Elaine Yeatts – **Handouts**
- BHP Report – Damien Howell – **Tab 3**
- Foreign Internships – **Tab 4**
- Conference Reports
  - CAC Conference – J.R. Locke
  - FSBPT Conference – Dr. Maihafer & Lisa Hahn
- Election of Officer for Vice President - 2010/2011

### **ADJOURNMENT**

# TAB 1

**UNAPPROVED  
BOARD OF PHYSICAL THERAPY  
MEETING MINUTES**

The Virginia Board of Physical Therapy convened for a board meeting on Thursday, August 26, 2010 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room #2, Henrico, Virginia.

**The following members were present:**

George Maihafer, P.T., PhD, President  
Maureen E. Lyons, P.T., Vice-President  
Damien Howell, P.T.  
Peggy H. Belmont, P.T.  
J.R. Locke

**The following members were absent for part of the meeting:**

Lorraine C. Quinn, P.T.A.  
Melissa Wolff-Burke, P.T., EdD

**DHP staff present for all or part of the meeting included:**

Lisa R. Hahn, Executive Director  
Dr. Dianne Reynolds-Cane, Agency Director  
Arne W. Owens, Agency Deputy Director  
Elaine Yeatts, Senior Policy Analyst  
Missy Currier, Administrative Assistant

**Representative from the Office of the Attorney General present for the meeting:**

Amy Marschean, Senior Assistant Attorney General

**Quorum:**

With 5 members present, a quorum was established.

**GUESTS PRESENT**

Mark Lane, FSBPT  
Nancy Kirsch, FSBPT  
Dennis Light, Global Healthcare Resources  
Kim Langston, Research Analyst, VisualResearch, Inc.

**CALLED TO ORDER**

Dr. Maihafer, President, called the board meeting to order at 2:10 p.m.

## **ORDERING OF THE AGENDA**

Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the Board voted to approve the agenda as amended.

The motion passed unanimously.

## **ACCEPTANCE OF MINUTES**

- Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the Board voted to accept the minutes of the February 12, 2010 Board meeting. The motion passed unanimously.
- Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the board voted to accept the minutes of the March 23, 2010 Special Conference Committee Minutes. The motion passed unanimously.
- Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the Board voted to accept the minutes of the July 2, 2010 Telephonic Conference. The motion passed unanimously.

Ms. Wolff-Burke and Ms. Quinn had not yet arrived.

## **PUBLIC COMMENT**

Mr. Light from Global Healthcare Resources gave a summary regarding the American Association of International Healthcare Recruitment's (AAIHR) response to recent actions taken by the Federation of State Boards of Physical Therapy (FSBPT).

## **EXECUTIVE DIRECTOR'S REPORT - Lisa R. Hahn**

Ms. Hahn began her report by thanking everyone for their flexibility in re-arranging their schedules to meet the needs of the formal and informal hearings. She also thanked Ms. Quinn for her service and dedication to the board and extended an invitation for lunch at the next meeting. Ms. Hahn introduced Dr. Dianne Reynolds-Cane, the new agency Director and Arne Owens, the new agency Deputy Director and provided handouts of their Bio's. She expressed the wonderful support that they have already given to the agency. Ms. Hahn also mentioned that the Richmond Times Dispatch will be publishing an article on Dr. Reynolds-Cane on September 6, 2010.

## **Budget**

Ms. Hahn reported that the cash balance as of June 30, 2009 was \$629,365; the revenue for Fiscal Year 10 was \$122,644; direct and allocated expenditures were \$390,462; a one time

cash transfer for FY10 Caboose Bill was \$10,671; a one time cash transfer for FY10 Administration Reduction was \$15,011; the ending cash balance as of June 30, 2010 was \$335,865.

Ms. Hahn indicated that although the board has been living within its budget, VITA costs are expected to increase substantially. She stated that the July 2010 bill was 125% higher than normal and expects an 80% increase in 2011. She added that Dr. Reynolds-Cane, the Secretary's Office, the Budget Director and the IT Director have been working on the issue and are looking into areas that may reduce or remedy the increase costs.

### **Virginia Performs**

Ms. Hahn reported the clearance rate for the Quarter ending June 30, 2010 was 50%; she reported that 4 cases were opened and 2 cases were closed. The age of our pending case load over 250 days is at 20% which is within our goal of less than 25%. The time to disposition is at 100% of cases closed within 250 days. The licensing standard of less than 30 days for issuance has been met 100% of the time. The customer satisfaction rating achieved was 97% which meets the two year goal.

### **Licensee and Certification Statistics**

Ms. Hahn reported there are currently 5,704 active licensed physical therapists; 2,232 physical therapist assistants and 450 Direct Access Certifications issued. She also shared that the number of PT licensees has increased 20% since fiscal year 2007.

### **Discipline Statistics**

Ms. Hahn reported there are currently 9 open cases, 3 cases in Investigations, 2 cases at the probable cause level, 1 case at the informal stage, and 3 at the formal stage.

Melissa Wolff-Burke arrived at 2:30 p.m.

### **Board Meeting Calendar**

The next full board meeting has been re-scheduled from November 12<sup>th</sup> to November 19, 2010.

### **Other Notes**

Ms. Hahn & Dr. Maihafer will be attending the October FSBPT Conference in Denver, Colorado. Both will be presenting on the Sanction Reference Guidelines and Ms. Hahn will also be presenting on Virginia's Re-Entry Requirements.

Ms. Hahn and Mr. Owens held a meeting with Julie Gifford from the Department of Defense regarding barriers for military spouses wanting to re-enter the Physical Therapy profession.

Ms. Hahn stated that she had made contact with the Virginia Physical Therapy Association (VPTA) and the American Physical Therapy Association (APTA) as well as other States to see if anyone had addressed this matter. Ms. Gifford indicated that she would like to propose legislation in the states that would allow military spouses the same privilege that we offer our military when deployed.

Ms. Hahn shared survey results from those individuals that took the NPTE last quarter. She pointed out that according to the Comment Summary Report and Candidate Satisfaction Survey Virginia scored much higher than the national average on satisfaction with our licensing process.

Ms. Hahn included information regarding the ProBE Program (Professional problem based Ethics program that CPEP has been working with FSBPT to offer) in order to familiarize the members with the program and recommend appropriate individuals to the program.

Ms. Hahn shared an article regarding hospital based outpatient direct access to Physical Therapy services.

Ms. Hahn announced that the New Board Member Orientation will be held on October 27, 2012. Ms. Wolff-Burke will be invited to attend in addition to Ms. Quinn's replacement if the Secretary's office has announced a new appointment by then.

## **NEW BUSINESS**

### **FSBPT Presentation – Mark Lane and Nancy Kirsch**

Ms. Kirsch thanked the board for inviting them to the meeting and stated that the decisions made by FSBPT were based on credible evidence and although many applicants have been affected, it is their goal to ensure the safety of the public.

Mr. Lane followed with a detailed PowerPoint presentation explaining the reasons for their recent decision to not allow candidates who received their education in particular countries from testing until a new psychometrically sound examination is developed.

Ms. Quinn arrived at 2:45 p.m.

Following the presentation was a brief question and answer period.

## **BREAK**

The Board took a recess at 3:30 p.m. and reconvened at 3:45 p.m.

### **Regulatory Report – Lisa Hahn**

Ms. Hahn explained that the proposed regulations remain at the Governor's office. She also shared a copy of the Governor's Executive Order Number 14 regarding streamlining the regulatory process. Currently, typical legislation can take 18 – 24 months before it is finalized.

### **Guidance Document 112-16**

If initials designating an educational degree are used in connection with your name, they should be written in addition to and ~~not instead of~~ following your licensure designation of PT or PTA.

Professional designations are set forth in § 54.1-3481 of the Code of Virginia, as follows:

*A. It shall be unlawful for any person who is not licensed under this chapter, or whose license has been suspended or revoked or who licensure has lapsed and has not been renewed, to use in conjunction with his name the letters or words "R.P.T.," "Registered Physical Therapist," "L.P.T.," "Licensed Physical Therapist," "P.T.," "Physical Therapist," "Physio-therapist," "P.T.T.," "Physical Therapy Technician," "P.T.A.," "Physical Therapist Assistant," "Licensed Physical Therapist Assistant," or to otherwise by letters, words, representations or insignias assert or imply that he is a licensed physical therapist. The title to designate a licensed physical therapist shall be "P.T." The title to designate a physical therapist assistant shall show such fact plainly on its face.*

Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the board opened discussion regarding Guidance Document 112-16 relating to the use of a professional degree in conjunction with licensure designation.

Following a suggested change in the wording by Ms. Lyons, the board upon a second motion, voted to accept Guidance Document 112-16 as amended. The motion passed unanimously. All board members were present.

### **Guidance Document 112-9**

A letter was received asking if the board would consider amending Guidance Document 112-9 in order to be clear and consistent with the Code of Virginia. The following amendment to the fourth bullet in the Guidance Document was proposed.

- Dry needling is an invasive procedure and, ~~in accordance with § 54.1-3482 of the Code of Virginia~~ requires physician referral and direction, in accordance with § 54.1-3482 of the Code of Virginia. ~~Physician~~ Referral should be in writing and specific for dry needling; if the initial referral is received orally, it must be followed up with a written referral.

Upon a motion by Mr. Howell and properly seconded by Ms. Quinn, the board voted to accept the revision of Guidance Document 112-9. The motion passed unanimously.

### **Renewal Fees**

Ms. Hahn reviewed the projected revenue and expenditure reports with the members and explained that a decision would have to be made regarding a one time reduced renewal fee. Ms. Hahn recommended that they consider in their decision, the increased costs expected from VITA, and the already increasing costs associated with enforcement, investigations and administrative proceedings.

After reviewing the information, a motion was made by Mr. Howell and properly seconded by Ms. Lyons to approve Option III for the one time renewal fee reduction for the upcoming December 2010 renewals. This projected option leaves an estimated cash balance of \$309,521 in FY end 2012.

### **Clinical Supervision of LPTA's**

Ms. Hahn shared an e-mail from a PTA requesting clarification regarding supervisory responsibilities for PTA's. The PTA questioned why a licensed PTA is allowed to supervise a student who is completing a PTA program, yet not allowed to supervise a graduate PTA who is waiting to take the exam.

The board reviewed regulations 18VAC112-20-100 (D); and 18VAC112-20-70(A) and stated that the PTA who has fulfilled the graduation requirement and is waiting to take the exam, has increased potential to receive more direction and therefore, should be under the supervision of the licensed PT.

### **Practice of Physical Therapists in Acute Care Settings**

The board reviewed an e-mail received by Ms. Hahn from the VCU Health System requesting clarification on the definition of *direction* in Acute Care settings. Mr. Howell recommended referring the article he provided in the agenda package titled "Pursuit and Implementation of Hospital-Based Outpatient Direct Access to Physical Therapy Services: an Administrative Case Report. Mr. Howell mentioned that perhaps PT's in Acute Care settings may want to consider Virginia's Direct Access Certification. Ms. Hahn will respond to the email and cite both § 54.1-3482.1 of the Code of Virginia and 18VAC 112-20-10 of the regulations.

### **Discussion on NPTE**

Ms. Hahn brought to the board's attention that she had received several letters from applicants affected by the recent suspension of testing by FSBPT. She shared that we do have a few applicants that have completed the requirements for licensure and were ready to test, but their progress has suddenly been halted by their ineligibility to take the exam. The board agreed that they will allow the President to use his authority to approve the extension

of traineeships on a case by case basis. The board will re-evaluate the situation when they meet again in November.

**Sanction Reference Group Exercise – Kim Langston**

At the request of Dr. Maihafer and Ms. Hahn, board members and staff participated in a sample case group exercise utilizing the Sanction Reference Guidelines as a measure in the reliability in scoring. Ms. Langston from VisualResearch assisted with the process and answered questions from the members.

**Board of Health Profession Report – Damien Howell, President**

Mr. Howell shared that the DHP Board has held various public meetings regarding whether or not Surgical Assistants; Clinical Lab Technologists; Kinesiotherapists; and Medication Aides; should be regulated by the Department of Health Professions.

**Election of Officers**

Upon a motion by Mr. Howell and properly seconded by Ms. Lyons, the board nominated the re-election of Dr. George Maihafer as President. The motion passed unanimously.

Upon a motion by Mr. Locke and properly seconded by Mr. Howell, the board nominated the election of Ms. Belmont as Vice-President. The motion passed unanimously.

**ADJOURNMENT**

With all business concluded the meeting was adjourned at 5:25 p.m.

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George Maihafer, PT, Ph.D., Chair

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Lisa R. Hahn, MPA, Executive Director

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Date

\_\_\_\_\_  
Date

**DRAFT**

**VIRGINIA BOARD OF PHYSICAL THERAPY  
FORMAL HEARINGS  
AUGUST 27, 2010**

**TIME AND PLACE:** The meeting of the Virginia Board of Physical Therapy was called to order at 9:00 a.m. on August 27, 2010 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico Virginia.

**BOARD MEMBERS  
PRESENT:** George Maihafer, PT, Ph.D, President  
Maureen Lyons, PT, Vice-President  
Damien Howell, PT  
J.R. Locke, Citizen Member  
Melissa Wolff-Burke, PT, EdD  
Peggy Belmont, PT  
Lorraine Quinn, PTA

**STAFF PRESENT:** Lisa R. Hahn, Executive Director  
Kathy Truesdale, Discipline Operations Manager  
Mykl Egan, Adjudication Specialist  
Sherry Foster, Senior Investigator

**OTHERS PRESENT:** Amy Marschean, Senior Assistant Attorney General  
Lt. Richard Hurak, Prince Edward County Sheriff's Office  
Chris Bowers, HPMP Case Manager (via telephone)  
Michael Michens  
Lawrence Elliott  
Brenda M. Hunt  
David Lounsbury  
Vesta Bell

**ESTABLISHMENT OF  
A QUORUM:** With seven members of the Board present, a quorum was established.

**FORMAL HEARINGS:** **Kyle C. Nesser, P.T. License # 2305-205637**  
Mr. Nesser appeared.

James Schliessman, Senior Assistant Attorney General, represented the Commonwealth. Ms. Marschean was legal counsel for the Board. Lynn R. Taylor, court reporter, recorded the proceedings.

Sherry Foster, Senior Investigator, Department of Health Professions; Lt. Richard Hurak, Prince Edward County Sheriff's Office; Chris Bowers, Case Manager, Health Practitioners Monitoring Program, and Michael Michens were present and testified.

RECESS: The Board recessed at 10:30 a.m.

RECONVENTION: The Board reconvened at 10:38 a.m.

CLOSED MEETING: Ms. Lyons moved that the Board of Physical Therapy convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 10:45 a.m. , for the purpose of deliberation to reach a decision in the matter of Mr. Nesser. Additionally, Ms. Lyons moved that Ms. Hahn, Ms. Truesdale, Ms. Marschean attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 11:15 a.m.

Ms. Lyons moved that the Board of Physical Therapy certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Maihafer moved that the Board of Physical Therapy accept the findings of fact and conclusions of law as presented by Ms. Marschean. The motion was seconded and carried unanimously.

ACTION: Mr. Howell moved that the Board of Physical Therapy continue Mr. Nesser on indefinite suspension, however suspension was stayed on the condition that he remains in compliance with the HPMP.

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the decision of this formal hearing panel.

FORMAL HEARINGS: **William Bell, PTA Reinstatement Applicant License # 2306-000821**  
Mr. Bell appeared.

James Schliessman, Senior Assistant Attorney General, represented the Commonwealth. Ms. Marschean was legal counsel for the Board. Lynn R. Taylor, court reporter, recorded the proceedings.

Vesta L. Bell, Respondent's mother was present and testified.

RECESS: The Board recessed at 12:52 p.m.

RECONVENTION: The Board reconvened at 1:26 p.m..

CLOSED MEETING: Ms Ms. Lyons moved that the Board of Physical Therapy convene a closed meeting pursuant to §2.2-3711(A)(27) of the *Code of Virginia* at 1:27 p.m., for

the purpose of deliberation to reach a decision in the matter of Mr. Bell. Additionally, Ms. Lyons moved that Ms. Hahn, Ms. Truesdale, Ms. Marschean attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 1:57 p.m.

Ms. Lyons moved that the Board of Physical Therapy certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Mr. Maihafer moved that the Board of Physical Therapy accept the findings of fact and conclusions of law as presented by Ms. Marschean.

The motion was seconded and carried unanimously.

ACTION:

Mr. Howell moved that the Board of Physical Therapy reinstate the physical therapy assistant license of William Bell. Mr. Bell was placed on indefinite probation under the following terms and conditions; Mr. Bell is to remain on probation for at least 36 months, he is to not treat any minors and he must submit quarterly self-reports to the Board

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

ADJOURNMENT:

The Board adjourned at 2:04 p.m.

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George Maihafer, PhD.  
President

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Lisa R. Hahn  
Executive Director

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Date

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Date

**UNAPPROVED  
VIRGINIA BOARD OF PHYSICAL THERAPY  
SPECIAL CONFERENCE COMMITTEE**

The Special Conference Committee of the Virginia Board of Physical Therapy convened on August 27, 2010, at the Department of Health Professions, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Henrico, Virginia.

**MEMBERS** Damien Howell, PT, Chair  
**PRESENT:** Maureen Lyons, PT, Board Member

**STAFF PRESENT:** Kathy Truesdale, Discipline Operations Manager  
Mykl Egan, Adjudication Specialist

**CONFERENCE** William E. Riley, PTA  
**SCHEDULED:** License Number: 2306-001750  
Case Number: 126662

**CALL TO ORDER:** Mr. Howell called the conference to order at 2:34 p.m.

**DISCUSSION:** Mr. Riley appeared before the Committee in person and was accompanied by his fiancé, Elizabeth B. Saldina.

The Committee reviewed the allegations in the notice of informal with Mr. Riley that he may have violated the laws and/or regulations governing the practice of physical therapy.

**CLOSED SESSION:** Ms. Lyons moved that the Special Conference Committee of the Board of Physical Therapy convene a closed meeting at 3:02 p.m. pursuant to Section §2.2-3711(A)(27) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of William Riley. Additionally, Ms. Lyons moved that Ms. Truesdale and Mr. Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 3:17 P.M.

Ms. Lyons moved that the Special Conference Committee of the Board of Physical Therapy certifies that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.  
The motion was seconded and carried unanimously.

**ACTION:** Mr. Howell moved to close the case undetermined and impose no sanction due insufficient evidence of a violation of the Board of Physical Therapy regulations.  
The motion was seconded and carried unanimously.

**ADJOURNMENT:** The Committee adjourn this case at 3:21 p.m.

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Damien Howell, PT, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

# TAB 2

## **Executive Directors Report**

- Budget
- Disciplinary Case Statistics
- Virginia Performs
- Probable Cause Review Worksheet
- Licensure Statistics
- Exam Candidates Satisfaction Survey

Virginia Department of Health Professions  
Cash Balance  
As of November 30, 2010

	<u>116- Physical Therapy</u>
<b>Cash Balance as of June 30, 2010</b>	<b>\$ 335,865</b>
<b>YTD FY11 Revenue</b>	<b>361,820</b>
<b>Less: YTD FY11 Direct and In-Direct Expenditures</b>	<b>195,194</b>
<b>Cash Balance as of November 30, 2010</b>	<b><u><u>\$ 502,491</u></u></b>

**Virginia Dept. of Health Professions**  
**Revenue and Expenditures Summary**  
 July 1, 2010 through November 30, 2010

	<b>116- Physical Therapy</b>			
	<u>Jul '10 - Nov 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
<b>2400 · Fee Revenue</b>				
2401 · Application Fee	45,195.00	104,700.00	-59,505.00	43.17%
2402 · Examination Fee	0.00			
2406 · License & Renewal Fee	313,310.00	729,060.00	-415,750.00	42.98%
2407 · Dup. License Certificate Fee	260.00	550.00	-290.00	47.27%
2408 · Board Endorsement - In	0.00			
2409 · Board Endorsement - Out	2,620.00	5,900.00	-3,280.00	44.41%
2421 · Monetary Penalty & Late Fees	225.00	5,235.00	-5,010.00	4.3%
2430 · Board Changes Fee	0.00			
2432 · Misc. Fee (Bad Check Fee)	70.00	35.00	35.00	200.0%
<b>Total 2400 · Fee Revenue</b>	<u>361,680.00</u>	<u>845,480.00</u>	<u>-483,800.00</u>	<u>42.78%</u>
<b>3000 · Sales of Prop. &amp; Commodities</b>				
3002 · Overpayments	0.00			
3007 · Sales of Goods/Svces to State	0.00			
3020 · Misc. Sales-Dishonored Payments	140.00			
<b>Total 3000 · Sales of Prop. &amp; Commodities</b>	<u>140.00</u>			
<b>9000 · Other Revenue</b>				
9060 · Inspection Fees	0.00			
9084 · Refund- Prior Yr Disb	0.00			
<b>Total 9000 · Other Revenue</b>	<u>0.00</u>			
<b>Total Revenue</b>	<u>361,820.00</u>	<u>845,480.00</u>	<u>-483,660.00</u>	<u>42.8%</u>
<b>Expenditures</b>				
<b>1100 · Personal Services</b>				
<b>1110 · Employee Benefits</b>				
1111 · Employer Retirement Contrib.	2,025.99	4,577.00	-2,551.01	44.27%
1112 · Fed Old-Age Ins- Sal St Emp	2,356.69	5,481.00	-3,124.31	43.0%
1113 · Fed Old-Age Ins- Wage Earners	178.93	736.00	-557.07	24.31%
1114 · Group Insurance	289.30	710.00	-420.70	40.75%
1115 · Medical/Hospitalization Ins.	8,051.29	20,441.00	-12,389.71	39.39%
1116 · Retiree Medical/Hospitalizatn	306.43	689.00	-382.57	44.48%
1117 · Long term Disability Ins	215.47	460.00	-244.53	46.84%
<b>Total 1110 · Employee Benefits</b>	<u>13,424.10</u>	<u>33,094.00</u>	<u>-19,669.90</u>	<u>40.56%</u>
<b>1120 · Salaries</b>				
1123 · Salaries, Classified	30,927.58	69,551.00	-38,623.42	44.47%
1125 · Salaries, Overtime	0.00			
<b>Total 1120 · Salaries</b>	<u>30,927.58</u>	<u>69,551.00</u>	<u>-38,623.42</u>	<u>44.47%</u>
<b>1130 · Special Payments</b>				
1131 · Bonuses and Incentives	2,043.35	2,087.00	-43.65	97.91%
1138 · Deferred Compnstrn Match Pmts	163.50	408.00	-244.50	40.07%
<b>Total 1130 · Special Payments</b>	<u>2,206.85</u>	<u>2,495.00</u>	<u>-288.15</u>	<u>88.45%</u>
<b>1140 · Wages</b>				

**Virginia Dept. of Health Professions**  
**Revenue and Expenditures Summary**

July 1, 2010 through November 30, 2010

	<b>116- Physical Therapy</b>			
	<u>Jul '10 - Nov 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1141 · Wages, General	2,338.87	9,624.00	-7,285.13	24.3%
1143 · Wages, Overtime	0.00			
<b>Total 1140 · Wages</b>	<u>2,338.87</u>	<u>9,624.00</u>	<u>-7,285.13</u>	<u>24.3%</u>
<b>1150 · Disability Benefits</b>				
1153 · Short-trm Disability Benefits	0.00			
<b>Total 1150 · Disability Benefits</b>	<u>0.00</u>			
<b>1160 · Terminatn Personal Svce Costs</b>				
1162 · Salaries, Annual Leave Balanc	0.00			
1165 · Employee Retirement Contributio	2,170.65	3,478.00	-1,307.35	62.41%
<b>Total 1160 · Terminatn Personal Svce Costs</b>	<u>2,170.65</u>	<u>3,478.00</u>	<u>-1,307.35</u>	<u>62.41%</u>
<b>Total 1100 · Personal Services</b>	51,068.05	118,242.00	-67,173.95	43.19%
<b>1200 · Contractual Services</b>				
<b>1210 · Communication Services</b>				
1211 · Express Services	0.00	125.00	-125.00	0.0%
1212 · Outbound Freight Services	3.17			
1213 · Messenger Services	0.00			
1214 · Postal Services	1,460.15	8,200.00	-6,739.85	17.81%
1215 · Printing Services	3.50	2,650.00	-2,646.50	0.13%
1216 · Telecommunications Svcs (DIT)	337.84	400.00	-62.16	84.46%
1217 · Telecomm. Svcs (Non-State)	0.00			
1219 · Inbound Freight Services	0.00			
<b>Total 1210 · Communication Services</b>	<u>1,804.66</u>	<u>11,375.00</u>	<u>-9,570.34</u>	<u>15.87%</u>
<b>1220 · Employee Development Services</b>				
1221 · Organization Memberships	0.00	2,500.00	-2,500.00	0.0%
1222 · Publication Subscriptions	0.00	50.00	-50.00	0.0%
1224 · Emp Trning Courses, Wkshp & Crnf	2,500.00	2,025.00	475.00	123.46%
1225 · Employee Tuition Reimbursement	0.00			
1227 · Emp Trning- Trns, Ldngng & Meals	0.00			
<b>Total 1220 · Employee Development Services</b>	<u>2,500.00</u>	<u>4,575.00</u>	<u>-2,075.00</u>	<u>54.65%</u>
<b>1230 · Health Services</b>				
1236 · X-ray and Laboratory Services	0.00			
<b>Total 1230 · Health Services</b>	<u>0.00</u>			
<b>1240 · Mgmnt and Informational Svcs</b>				
1242 · Fiscal Services	0.00	4,230.00	-4,230.00	0.0%
1243 · Attorney Services	0.00			
1244 · Management Services	2,775.00	750.00	2,025.00	370.0%
1246 · Public Infrmtnl & Relation Svcs	0.00			
1247 · Legal Services	0.00			
1248 · Media Services	0.00			
1249 · Recruitment Services	0.00			
<b>Total 1240 · Mgmnt and Informational Svcs</b>	<u>2,775.00</u>	<u>4,980.00</u>	<u>-2,205.00</u>	<u>55.72%</u>

**Virginia Dept. of Health Professions**  
**Revenue and Expenditures Summary**

July 1, 2010 through November 30, 2010

	116- Physical Therapy			
	Jul '10 - Nov 10	Budget	\$ Over Budget	% of Budget
<b>1250 · Repair and Maintenance Svcs</b>				
1252 · Electrical Rep & Maintenance	0.00			
1253 · Equip Repair & Maintenance	17.98			
1254 · Extermination/Vector Control	0.00			
<b>Total 1250 · Repair and Maintenance Svcs</b>	<u>17.98</u>			
<b>1260 · Support Services</b>				
1261 · Architectural and Engnering Svc	0.00			
1263 · Clerical Services	7,830.47	23,025.00	-15,194.53	34.01%
1264 · Food & Dietary Services	181.56	700.00	-518.44	25.94%
1266 · Manual Labor Services	667.07	400.00	267.07	166.77%
1267 · Production Services	3,704.97	1,525.00	2,179.97	242.95%
1268 · Skilled Services	3,600.00	10,962.00	-7,362.00	32.84%
<b>Total 1260 · Support Services</b>	<u>15,984.07</u>	<u>36,612.00</u>	<u>-20,627.93</u>	<u>43.66%</u>
<b>1280 · Transportation Services</b>				
1282 · Travel, Personal Vehicle	748.30	3,600.00	-2,851.70	20.79%
1283 · Travel, Public Carriers	0.00	1,000.00	-1,000.00	0.0%
1284 · Travel, State Vehicles	0.00			
1285 · Travel, Subsistence & Lodging	506.24	950.00	-443.76	53.29%
1288 · Trvl, Meal Reimb- Not Rprtbl	311.50	716.00	-404.50	43.51%
<b>Total 1280 · Transportation Services</b>	<u>1,566.04</u>	<u>6,266.00</u>	<u>-4,699.96</u>	<u>24.99%</u>
<b>Total 1200 · Contractual Services</b>	24,647.75	63,808.00	-39,160.25	38.63%
<b>1300 · Supplies And Materials</b>				
<b>1310 · Administrative Supplies</b>				
1312 · Office Supplies	416.45	730.00	-313.55	57.05%
1313 · Stationery and Forms	0.00	-572.00	572.00	0.0%
<b>Total 1310 · Administrative Supplies</b>	<u>416.45</u>	<u>158.00</u>	<u>258.45</u>	<u>263.58%</u>
<b>1330 · Manufctrng and Merch Supplies</b>				
1335 · Packaging and Shipping Suppl	0.00			
<b>Total 1330 · Manufctrng and Merch Supplies</b>	<u>0.00</u>			
<b>1340 · Medical and Laboratory Supp.</b>				
1342 · Medical and Dental Supplies	2.30			
<b>Total 1340 · Medical and Laboratory Supp.</b>	<u>2.30</u>			
<b>1360 · Residential Supplies</b>				
1362 · Food and Dietary Supplies	3.49	100.00	-96.51	3.49%
1363 · Food Service Supplies	0.00			
<b>Total 1360 · Residential Supplies</b>	<u>3.49</u>	<u>100.00</u>	<u>-96.51</u>	<u>3.49%</u>
<b>1370 · Specific Use Supplies</b>				
1373 · Computer Operating Supplies	2.72			
<b>Total 1370 · Specific Use Supplies</b>	<u>2.72</u>			

**Virginia Dept. of Health Professions**  
**Revenue and Expenditures Summary**  
July 1, 2010 through November 30, 2010

	116- Physical Therapy			
	Jul '10 - Nov 10	Budget	\$ Over Budget	% of Budget
Total 1300 · Supplies And Materials	424.96	258.00	166.96	164.71%
<b>1400 · Transfer Payments</b>				
Incentives	0.00			
<b>1410 · Awards, Contrib., and Claims</b>				
1413 · Premiums	120.00	120.00	0.00	100.0%
1415 · Unemployment Compsatn Reimb	0.00			
<b>Total 1410 · Awards, Contrib., and Claims</b>	<u>120.00</u>	<u>120.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Total 1400 · Transfer Payments</b>	120.00	120.00	0.00	100.0%
<b>1500 · Continuous Charges</b>				
<b>1510 · Insurance-Fixed Assets</b>				
1516 · Property Insurance	31.39	25.00	6.39	125.56%
1510 · Insurance-Fixed Assets - Other	0.00	215.00	-215.00	0.0%
<b>Total 1510 · Insurance-Fixed Assets</b>	<u>31.39</u>	<u>240.00</u>	<u>-208.61</u>	<u>13.08%</u>
<b>1530 · Operating Lease Payments</b>				
1534 · Equipment Rentals	0.00	1,500.00	-1,500.00	0.0%
1535 · Building Rentals	0.00			
1539 · Building Rentals - Non State	2,631.53	6,232.00	-3,600.47	42.23%
<b>Total 1530 · Operating Lease Payments</b>	<u>2,631.53</u>	<u>7,732.00</u>	<u>-5,100.47</u>	<u>34.03%</u>
<b>1540 · Service Charges</b>				
1541 · Agency Service Charges	550.48	200.00	350.48	275.24%
<b>Total 1540 · Service Charges</b>	<u>550.48</u>	<u>200.00</u>	<u>350.48</u>	<u>275.24%</u>
<b>1550 · Insurance-Operations</b>				
1551 · General Liability Insurance	112.65	275.00	-162.35	40.96%
1554 · Surety Bonds	6.66			
<b>Total 1550 · Insurance-Operations</b>	<u>119.31</u>	<u>275.00</u>	<u>-155.69</u>	<u>43.39%</u>
<b>Total 1500 · Continuous Charges</b>	3,332.71	8,447.00	-5,114.29	39.45%
<b>2200 · Equipment Expenditures</b>				
Electronic & Photo Equip Impr	0.00			
<b>2220 · Educational &amp; Cultural Equip</b>				
2224 · Reference Equipment	0.00	100.00	-100.00	0.0%
<b>Total 2220 · Educational &amp; Cultural Equip</b>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.0%</u>
<b>2230 · Electrnc &amp; Photographic Equip</b>				
2233 · Voice & Data Transmissn Equip	0.00			
<b>Total 2230 · Electrnc &amp; Photographic Equip</b>	<u>0.00</u>			
<b>2260 · Office Equipment</b>				
2261 · Office Appurtenances	17.20			
2262 · Office Furniture	71.14			
2263 · Office Incidentals	0.00	15.00	-15.00	0.0%

**Virginia Dept. of Health Professions**  
**Revenue and Expenditures Summary**

July 1, 2010 through November 30, 2010

	<b>116- Physical Therapy</b>			
	<b>Jul '10 - Nov 10</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
2264 · Office Machines	0.00	100.00	-100.00	0.0%
2268 · Office Equipment Improvements	0.00			
<b>Total 2260 · Office Equipment</b>	<b>88.34</b>	<b>115.00</b>	<b>-26.66</b>	<b>76.82%</b>
<b>Total 2200 · Equipment Expenditures</b>	<b>88.34</b>	<b>215.00</b>	<b>-126.66</b>	<b>41.09%</b>
<b>Total Expenditures</b>	<b>79,681.81</b>	<b>191,090.00</b>	<b>-111,408.19</b>	<b>41.7%</b>
<b>9001 · Allocated Expenditures</b>				
LTA\ALS\P\PT	0.00	0.00	0.00	0.0%
Opt / Vet Exec	0.00			
9201 · Behavioral Science Exec	-0.03			
9202 · Opt\VM\ASLP Exec Dir	-0.04			
9204 · Nursing / Nurse Aid	0.00			
9206 · FunerallTCA\PT	31,760.34	79,591.45	-47,831.11	39.9%
9301 · DP Operations & Equipment	21,174.99	105,106.32	-83,931.33	20.15%
9302 · Human Resources	5,303.77	11,510.40	-6,206.63	46.08%
9303 · Finance	17,858.54	38,899.08	-21,040.54	45.91%
9304 · Director's Office	8,000.44	20,500.32	-12,499.88	39.03%
9305 · Enforcement	17,123.13	42,655.92	-25,532.79	40.14%
9306 · Administrative Proceedings	5,272.54	11,742.13	-6,469.59	44.9%
9307 · Impaired Practitioners	245.10	474.72	-229.62	51.63%
9308 · Attorney General	0.00	7,778.88	-7,778.88	0.0%
9309 · Board of Health Professions	5,836.08	15,636.84	-9,800.76	37.32%
9310 · SRTA	0.00			
9311 · Moving Costs	0.00	736.20	-736.20	0.0%
9313 · Emp. Recognition Program	0.00	454.08	-454.08	0.0%
9314 · Conference Center	123.74	469.08	-345.34	26.38%
9315 · Pgm Devlpmnt & Implmentn	2,813.76	7,497.60	-4,683.84	37.53%
987900 · Cash Trsfr Out- Appr Act Pt. 3	0.00	1,513.56	-1,513.56	0.0%
<b>Total 9001 · Allocated Expenditures</b>	<b>115,512.36</b>	<b>344,566.58</b>	<b>-229,054.22</b>	<b>33.52%</b>
<b>Total Direct and Allocated Expenditures</b>	<b>195,194.17</b>	<b>535,656.58</b>	<b>-340,462.41</b>	<b>36.44%</b>
<b>Net Cash Surplus\Shortfall</b>	<b>166,625.83</b>	<b>309,823.42</b>	<b>-143,197.59</b>	<b>53.78%</b>

## Discipline Cases

	<u>Feb 2010</u>	<u>Feb 2011</u>
<b>Investigations</b>	<b>5</b>	<b>5</b>
<b>Probable Cause</b>	<b>5</b>	<b>6</b>
<b>APD</b>	<b>0</b>	<b>0</b>
<b>Informal Level</b>	<b>2</b>	<b>0</b>
<b>Formal Level</b>	<b>1</b>	<b>0</b>
<b>Total</b>	<b>13</b>	<b>11</b>

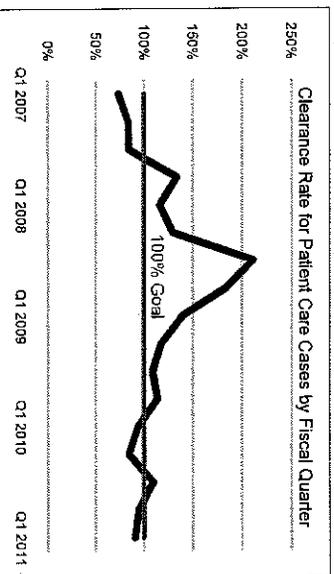
# Virginia Department of Health Professions Patient Care Disciplinary Case Processing Times: Quarterly Performance Measurement, Q1 2007 - Q1 2011

Dianne Reynolds-Cane, M.D.  
Director

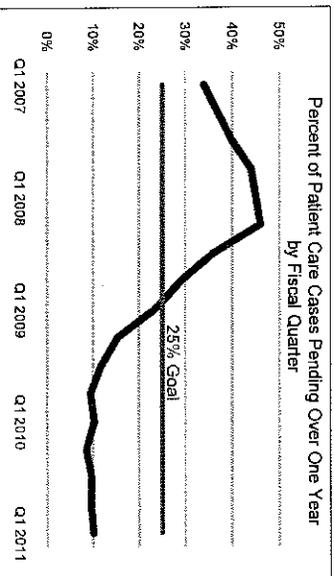
*"To ensure safe and competent patient care by licensing health professionals, enforcing standards of practice, and providing information to health care practitioners and the public."*  
DHP Mission Statement

In order to uphold its mission relating to discipline, DHP continually assesses and reports on performance. Extensive trend information is provided on the DHP website, in biennial reports, and, most recently, on Virginia Performs through Key Performance Measures (KPMs). KPMs offer a concise, balanced, and data-based way to measure disciplinary case processing. These three measures, taken together, enable staff to identify and focus on areas of greatest importance in managing the disciplinary caseload: Clearance Rate, Age of Pending Caseload and Time to Disposition uphold the objectives of the DHP mission statement. The following pages show the KPMs by board, listed in order by caseload volume; volume is defined as the number of cases received during the previous 4 quarters. In addition, readers should be aware that vertical scales on the line charts change; both across boards and measures, in order to accommodate varying degrees of data fluctuation.

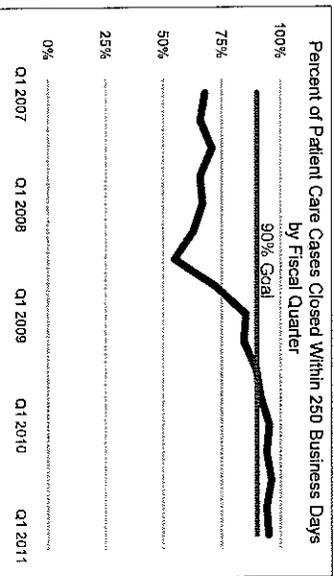
**Clearance Rate** - the number of closed cases as a percentage of the number of received cases. A 100% clearance rate means that the agency is closing the same number of cases as it receives each quarter. DHP's goal was to achieve a 100% clearance rate of allegations of misconduct by the end of FY 2009 and maintain 100% through the end of FY 2010. The current quarter's clearance rate is 91%, with 992 patient care cases received and 901 closed.



**Age of Pending Caseload** - the percent of open patient care cases over 250 business days old. This measure tracks the backlog of patient care cases older than 250 business days to aid management in providing specific closure targets. The goal is to reduce the percentage of open patient care cases older than 250 business days to no more than 25% by the end of FY 2010. The percent of cases pending over 250 business days has dropped dramatically over the last two years, falling from 45% to 10%. For the last quarter shown, there were 1,807 patient care cases pending, with 182 pending over 250 business days.



**Time to Disposition** - the percent of patient care cases closed within 250 business days for cases received within the preceding eight quarters. This moving eight-quarter window approach captures the vast majority of cases closed in a given quarter and effectively removes any undue influence of the oldest cases on the measure. The goal is to resolve 90% of cases related to patient care within 250 business days by the end of FY 2010. The percent of cases resolved within 250 business days was 95% during the past quarter, exceeding the 90% goal for seven consecutive quarters. During the last quarter, there were 897 patient care cases closed, with 852 closed within 250 business days.

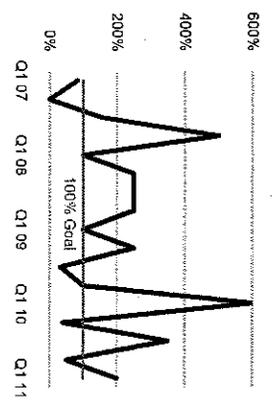


# Virginia Department of Health Professions - Patient Care Disciplinary Case Processing Times, by Board

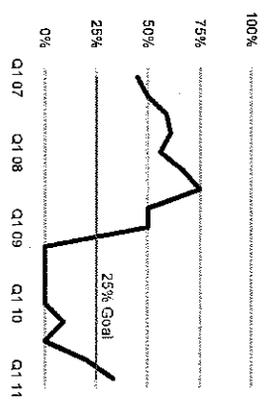
**Clearance Rate**

**Physical Therapy - In Q1 2011,** the clearance rate was 200%, the Pending Caseload older than 250 business days was 33% and the percent closed within 250 business days was 100%.

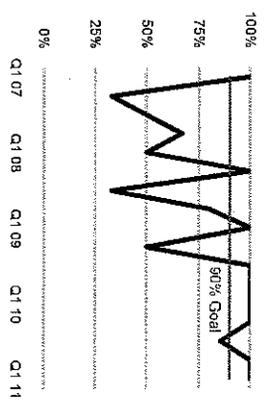
**Q1 2011 Caseloads:**  
 Received=2, Closed=4  
 Pending over 250 days=2  
 Closed within 250 days=4



**Age of Pending Caseload**  
(percent of cases pending over one year)

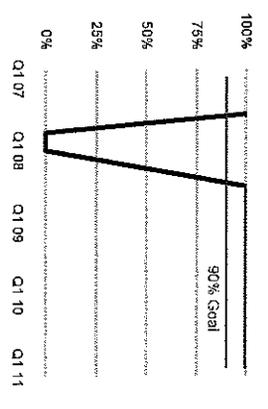
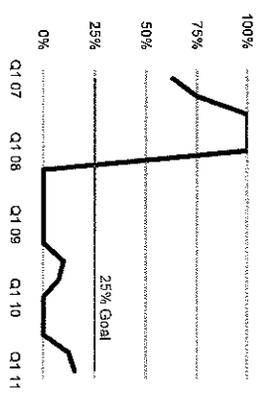
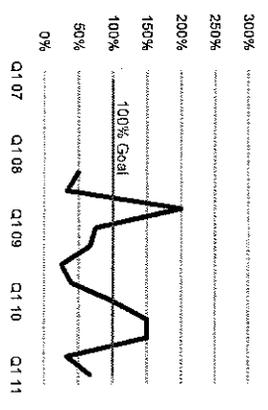


**Percent Closed in 250 Business Days**



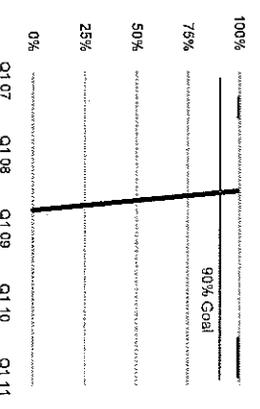
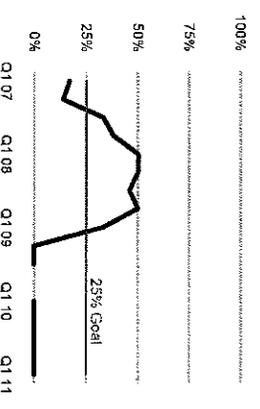
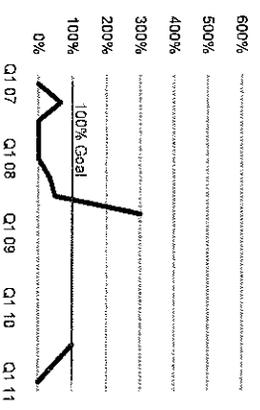
**Funeral - In Q1 2011,** the clearance rate was 87%, the Pending Caseload older than 250 business days was 15% and the percent closed within 250 business days was 100%.

**Q1 2011 Caseloads:**  
 Received=6, Closed=4  
 Pending over 250 days=2  
 Closed within 250 days=4



**Audiology - In Q1 2011,** the clearance rate was N/A, the Pending Caseload older than 250 business days was 0% and the percent closed within 250 business days was 100%.

**Q1 2011 Caseloads:**  
 Received=0, Closed=1  
 Pending over 250 days=0  
 Closed within 250 days=1



Note: Vertical scales on line charts change, both across boards and measures, in order to accommodate varying degrees of data fluctuation.

# PROBABLE CAUSE WORKSHEET

VIRGINIA BOARDS OF  
FUNERAL DIRECTORS & EMBALMERS, LONG-TERM CARE ADMINISTRATORS, & PHYSICAL THERAPY  
FAX: 804-527-4413      PHONE: 804-367-4699      EMAIL: kathy.truesdale@dhp.virginia.gov

PLEASE RESPOND BY: \_\_\_\_\_

DATE: January 5, 2011

DATE REC'D @ BOARD: \_\_\_\_\_

TO: \_\_\_\_\_

FROM: Lisa R. Hahn, Executive Director

RE:	INVESTIGATIVE HOURS:	<input type="checkbox"/> COMP CASE
LICENSE #:	CASE #:	CASE CATEGORY:
PRELIMINARY REVIEW BY:		DATE:
ED/DEPUTY REVIEW BY:		DATE:
PRELIMINARY RECOMMENDATION:		

PRIORITY:	PREVIOUS CASE HISTORY (Case #, Date, Status/Outcome):
<input type="checkbox"/> A <input type="checkbox"/> C	
<input type="checkbox"/> B <input type="checkbox"/> D	

### KEY QUESTIONS FOR BOARD MEMBERS TO ANSWER

1. Does the investigation report contain all the documentation referenced by the investigator? \_\_\_\_\_
2. Is all the relevant documentation provided? \_\_\_\_\_
3. Are all documents and evidence legible and complete? \_\_\_\_\_
4. Were all the key witnesses interviewed and asked all relevant questions? \_\_\_\_\_

### DOES THE EVIDENCE SUBSTANTIATE THE ALLEGATION(S) REFERENCED IN THE INVESTIGATION REPORT?

\* If yes, please cite the statute and/or regulations that appear to be violated

### ARE THERE ANY ADDITIONAL ALLEGATIONS NOT MENTIONED BY THE SOURCE?

\* If so, please list each concern and the statute and/or regulations that appear to be violated.

**RECOMMENDED ACTION**

**\*\*Please ensure that you have answered all questions on the previous page.**

<input type="checkbox"/>	<b>No Action</b> <input type="checkbox"/> Undetermined <input type="checkbox"/> No Violation	<input type="checkbox"/> Insufficient evidence to support a finding of a violation
<input type="checkbox"/>	<b>Advisory Letter</b> does <u>not</u> constitute disciplinary action; it is a confidential communication	You have concluded there is insufficient evidence to support a finding of a violation, but after review of the investigative report you still have concerns about the respondent's practice and you would like to advise the respondent to examine an aspect of his practice. The source does not get a copy of this letter. <b>List your areas of concerns and what to address in the letter :</b>
<input type="checkbox"/>	<b>Confidential Consent Agreement (CCA)</b> is <u>not</u> a disciplinary action; it is a confidential communication	A <b>CCA</b> is a written agreement between the Board and the respondent that recognizes that the respondent engaged in a minor and unintentional misconduct, with little or no injury and there is little likelihood of repetition. Please review the Board's Guidance Document on CCAs. <b>List your areas of concerns and what to address in the CCA:</b>
<input type="checkbox"/>	<b>Pre-Hearing Consent Agreement</b>	In lieu of a proceeding, you may offer a consent order; this is an agreement between the Board and the respondent to settle the case w/o a proceeding. Typically the respondent admits to the facts or the evidence and issues are clear. The Consent Order can ask the respondent to consent to any of the following disciplinary actions: <input type="checkbox"/> <b>Reprimand*</b> (a warning that can be issued w/terms) <input type="checkbox"/> <b>Terms &amp; Conditions*</b> (ex: CE-list how much, amount of Monetary Penalty, etc.) <input type="checkbox"/> <b>Probation*</b> (ex: CE,-amount of Monetary Penalty, self/quarterly reports, unannounced inspections, etc) <input type="checkbox"/> <b>Suspension*</b> <input type="checkbox"/> <b>Indefinite Suspension</b> <input type="checkbox"/> <b>Voluntary Surrender license</b>  <b>* STATE TERMS IN REVIEWER'S COMMENTS SECTION</b> <b>* Please use/review the SRP worksheet when determining sanctions</b>
<input type="checkbox"/>	<b>Informal Conference (IFC)</b>	The Committee may wish to see the respondent if he is not cooperative with the investigation or has not been interviewed by the investigator or it is in the best interest of the public for public safety and welfare that the respondent be seen.

**REVIEWER'S COMMENTS / ADDITIONAL INFORMATION NEEDED**

\_\_\_\_\_  
**Reviewer's Signature**

\_\_\_\_\_  
**Date**

## Licensure Count Report

	<u>Feb 2010</u>	<u>Feb 2011</u>
<b>Physical Therapists</b>	<b>5,606</b>	<b>5,454</b>
<b>Physical Therapist Assistants</b>	<b>2,160</b>	<b>2,098</b>
<b>Direct Access Certification</b>	<b>355</b>	<b>458</b>
<b>Total</b>	<b>8,121</b>	<b>8,010</b>

OCT 28 2010

DHP



# Memorandum

To: Administrator

From: Administrative Team

Date: 10/7/2010

Re: CBT Comment Summary and Candidate Satisfaction Survey Report

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Enclosed please find the CBT Comment Summary Report and Candidate Satisfaction Survey results for July through September 2010.

The survey results include all candidates that took the NPTE last quarter. **We were able to break out the results for your jurisdiction on the question "How satisfied were you with the processing of your application by the state in which you applied for licensure?" Please see the last page of the survey for your jurisdiction's results.**

The comments summary includes all comments from licensure candidates in your jurisdiction testing last quarter.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Rhonda Collins  
Administrative Assistant

Enclosure

**List of comments by candidates seeking licensure in: Virginia**

**S# = Site #**  
**TC = Test City**  
**TS = Test State**  
**LS = Licensure State**

**September 2010**

<b>S#</b>	<b>TC, TS, LS</b>	<b>Exam Name</b>	<b>Comments</b>
0028	FAIRFAX, VA, VA	PT	A scheduled 10 minute break between sections 3 and 4 would be helpful.
5115	GLEN ALLEN, VA, VA	PT	I was unsatisfied with the registration time frame of FSBPT. I had to wait a week for the Test Letter after I was declared eligible to take the NPTE. I called and asked questions to the FSBPT as to why I had to wait until the following week before I received the Test Letter. I never got a clear answer. The Virginia Board was more helpful in clarifying the situation with me.
5115	GLEN ALLEN, VA, VA	PT	n/a
5365	FAIRFAX, VA, VA	PTA	None at this time.
5365	FAIRFAX, VA, VA	PT	You could hear construction in the adjacent office suites. It was very distracting having the person walk through so frequently. The walk through observation could have been done less frequently.

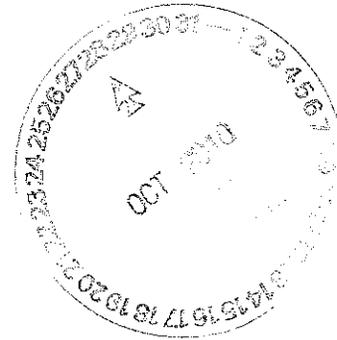


**List of comments by candidates seeking licensure in: Virginia**

**S# = Site #  
 TC = Test City  
 TS = Test State  
 LS = Licensure State**

**August 2010**

<b>S#</b>	<b>TC, TS, LS</b>	<b>Exam Name</b>	<b>Comments</b>
4709	NEWPORT NEWS, VA, VA	PTA	I didn't like that my registration code was SSN. If I'd known that it was, I would have registered much sooner. It should be a random number so as to protect test takers even further.
5102	CHARLESTON, SC, VA	PT	the testing appointments for persons with accommodations takes excessively long >2 weeks to get a date after all paperwork was submitted when I was told it would be done in 48-72 hours.
5115	GLEN ALLEN, VA, VA	PT	Testing letters from the board should be sent out earlier than every Monday so that if you have registered with your state on a Monday you do not have to delay your testing sign-up an entire week, especially since the testing ID is available online. Also, the instructions for a re-test should be more clearly outlined online as it is unclear what you must do as far as re-registering.
5216	WASHINGTON, DC, VA	PTA	The testing room was freezing cold, too cold for my taste. That was unpleasant.
5365	FAIRFAX, VA, VA	PTA	Staff were very kind and sensitive to the anxieties and anticipation that test takers presented. Made me feel comfortable.
5365	FAIRFAX, VA, VA	PT	There was a construction on top floor which was very disruptive during the examination.

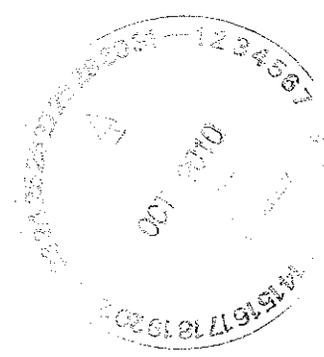


**List of comments by candidates seeking licensure in: Virginia**

**S# = Site #**  
**TC = Test City**  
**TS = Test State**  
**LS = Licensure State**

**July 2010**

<b>S#</b>	<b>TC,</b>	<b>TS, LS</b>	<b>Exam</b>	<b>Name</b>	<b>Comments</b>
0058	GREENSBORO, NC, VA		PTA		There is too much noise coming from outside the testing room. The noise from others typing can be heard even with provide head phones on.
0059	NEWPORT NEWS, VA, VA		PTA		The testing room was very comfortable but just a little too chilly. Other than that it was an excellent testing experience.
0091	BETHESDA, MD, VA		PT		Keep up the good work! Thanks!
1420	NILES, OH, VA		PT		wish had more rest breaks between sections\n5 hours are really long and one 15 minutes of break is toooo short
4709	NEWPORT NEWS, VA, VA		PTA		IT was very cold!!!
4709	NEWPORT NEWS, VA, VA		PTA		I was not fingerprinted prior to entering the testing room, however, I was photographed and IDs were requested multiple times. \n\n\nThe only suggestion would be that the temperature in the testing room was uncomfortably warm.
4718	ROANOKE, VA, VA		PTA		No complaints, thank you for everything
4718	ROANOKE, VA, VA		PTA		atmosphere was very quiet and temperature was comfortable.\n\n\nthank you\n\n
4723	LYNCHBURG, VA, VA		PT		The center was a comfortable temperature. Would have appreciated being able to have water during the exam.\n\nHad some confusion after application process was complete and having to register for the exam, as it was difficult to find the exam on the prometric website.\n\nThanks.
5112	GLEN ALLEN, VA, VA		PT		No suggestions. The ergonomic setup for testing was appropriate and the temperature in the room was very comfortable.
5115	GLEN ALLEN, VA, VA		PT		it was very hot environment
5174	BRISTOL, VA, VA		PTA		The testing center is hard to find. Very good staff!
5365	FAIRFAX, VA, VA		PT		The only problem was noise from some type of construction going on in the building that became very distracting for a short time. However, the Prometric staff supplied additional ear plugs and I believe made calls in an effort to resolve the situation and the noise did stop before I finished my test.

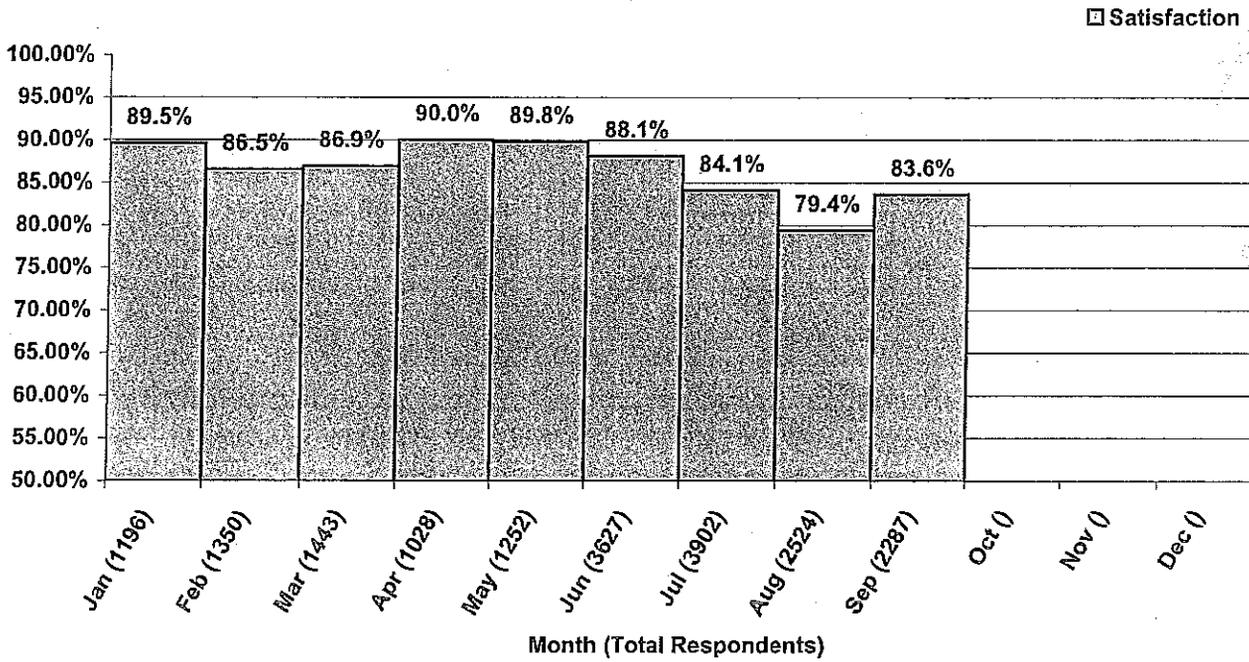


## Satisfaction with Application Processing by State

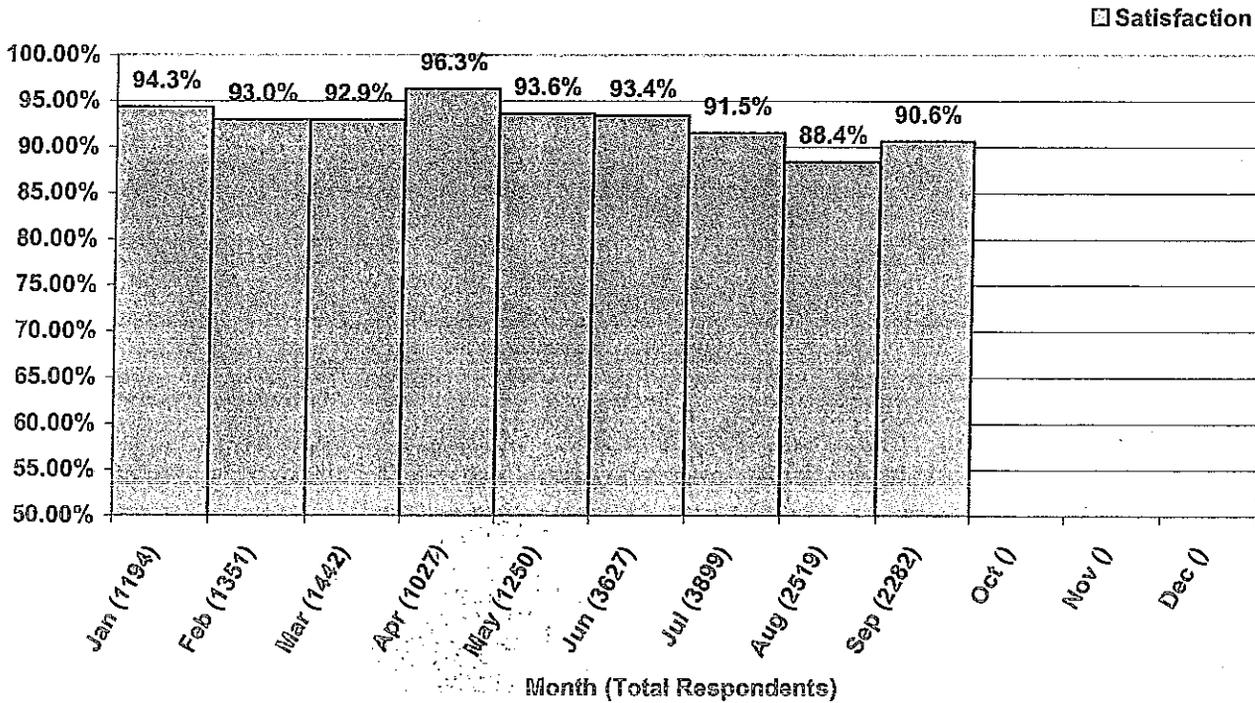
State	Q1	Q2	Q3	
VA	93.00%	94.59%	95.60%	<p>Note: Low candidate volumes may have a large impact on changes in ratings from one quarter to the next.</p> <p>Satisfaction is defined as selecting "Very Satisfied" or "Satisfied" on the post-examination survey. Dissatisfaction is defined as selecting "Uncertain", "Dissatisfied", or Very Dissatisfied".</p>



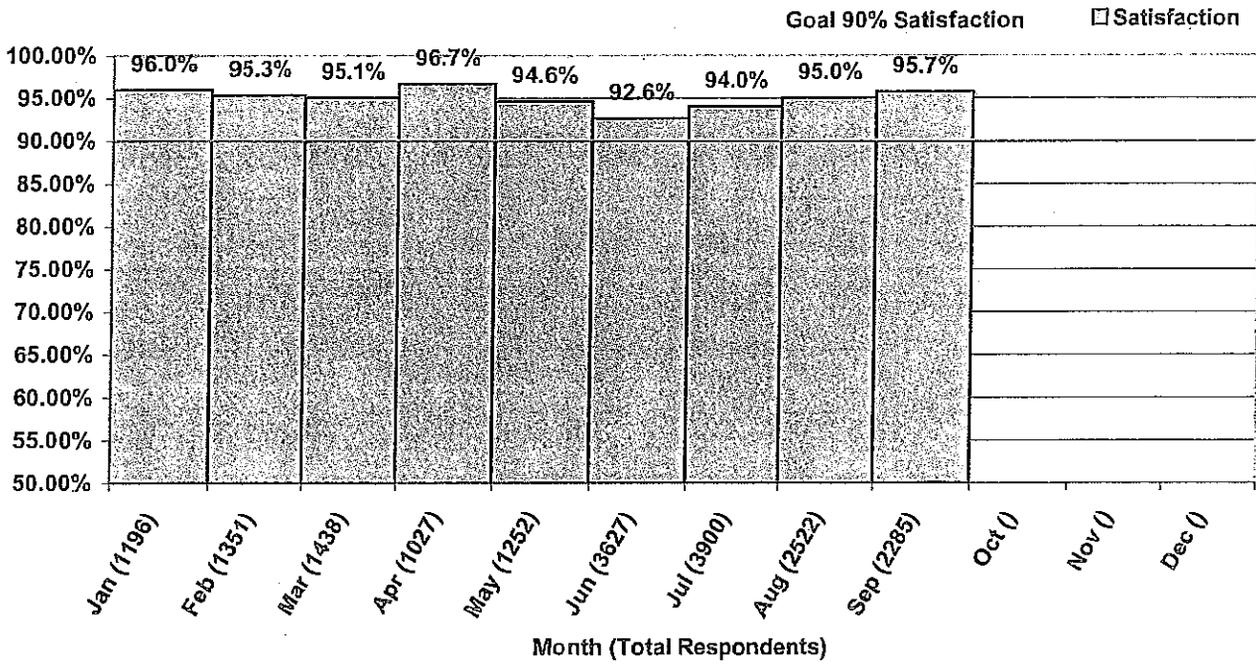
How satisfied were you with the processing of your application by the state in which you applied for licensure?



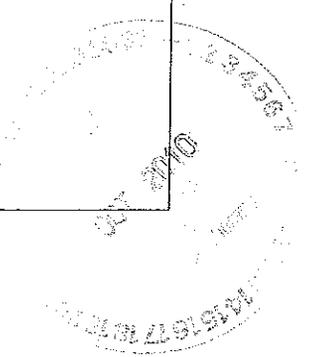
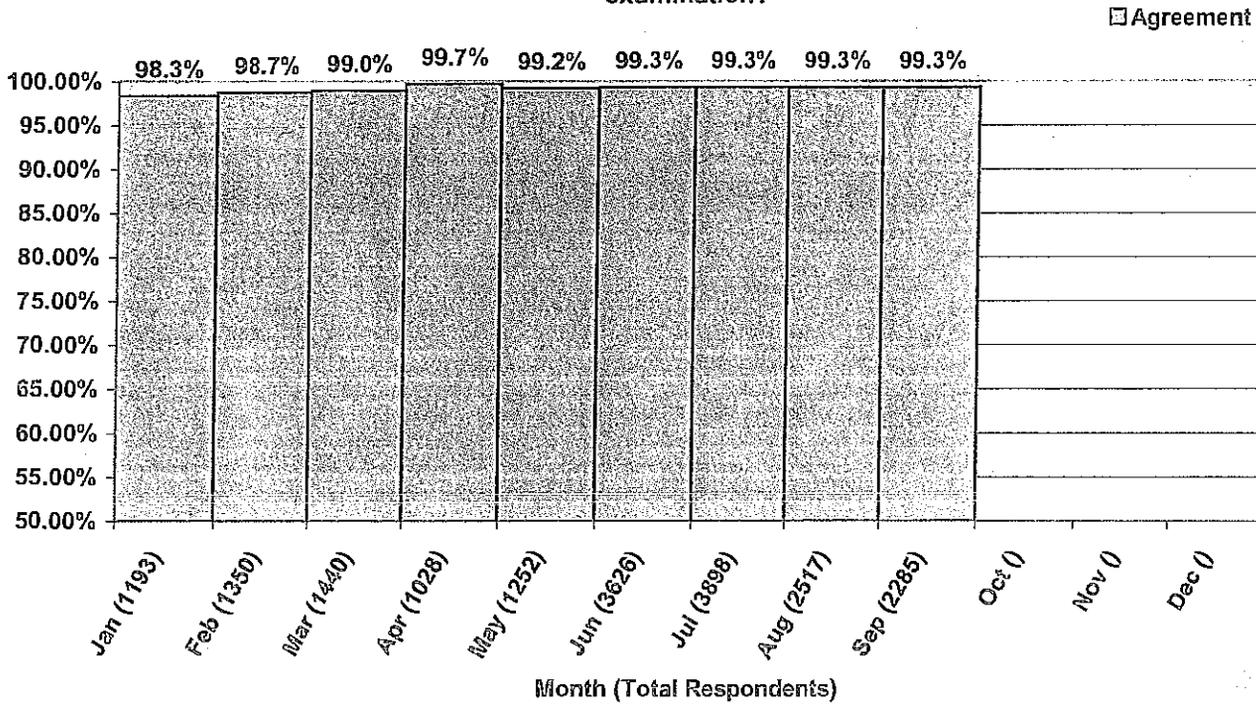
How satisfied were you with the processing of your registration to test by the FSBPT?



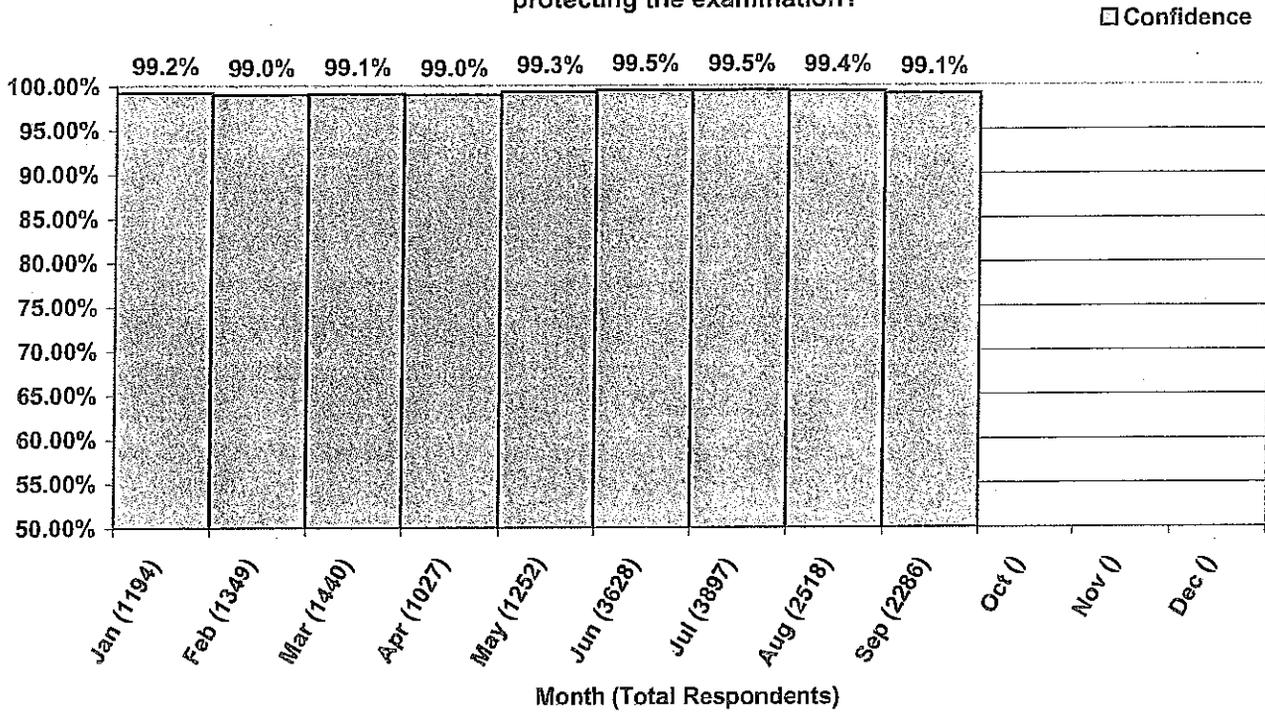
How satisfied were you with the scheduling of your examination by Prometric?



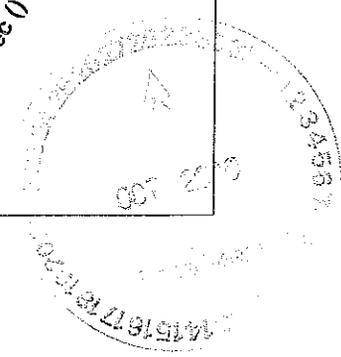
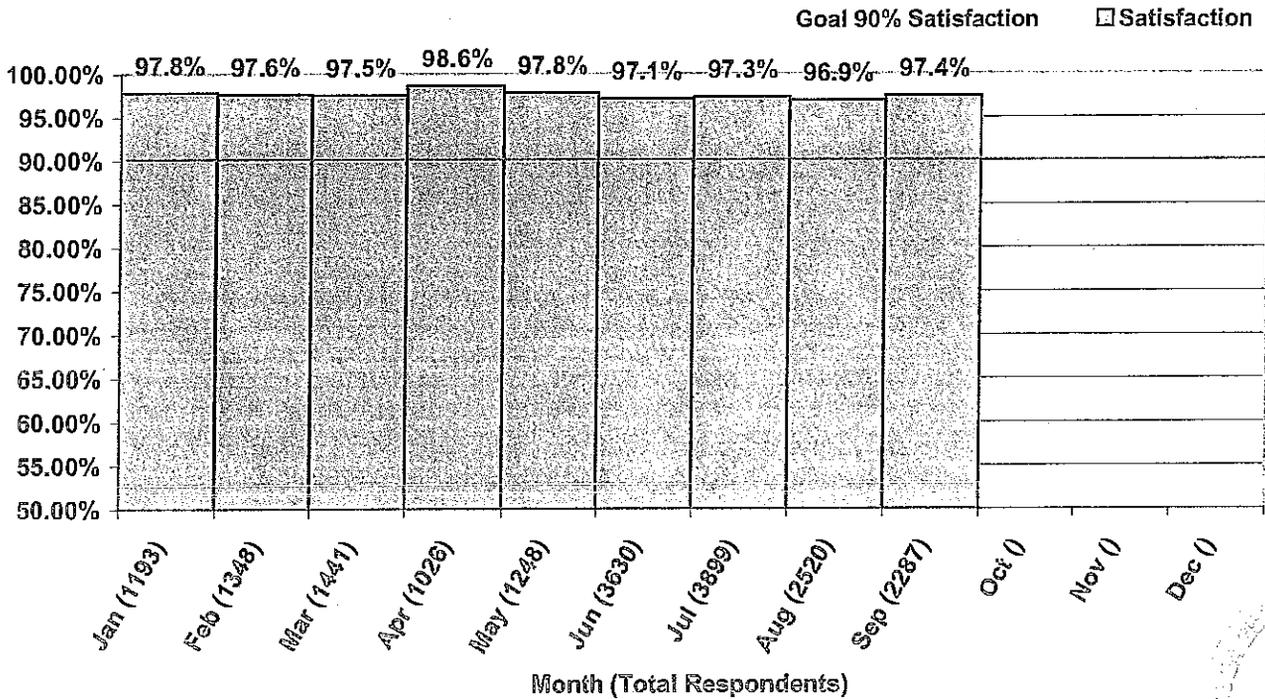
Were you fingerprinted, photographed, and required to present identification prior to your examination?



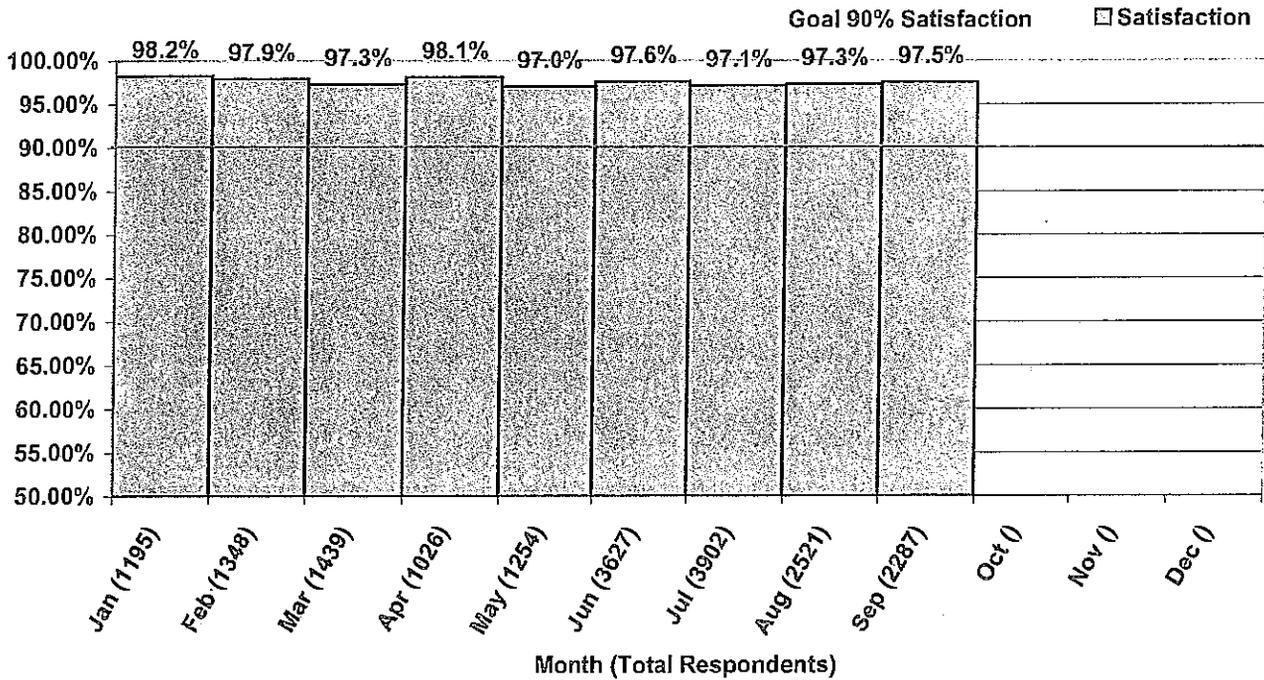
How confident were you that the security procedures at this center were adequate for protecting the examination?



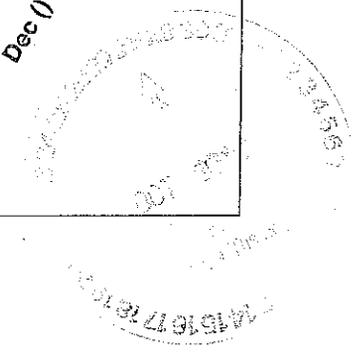
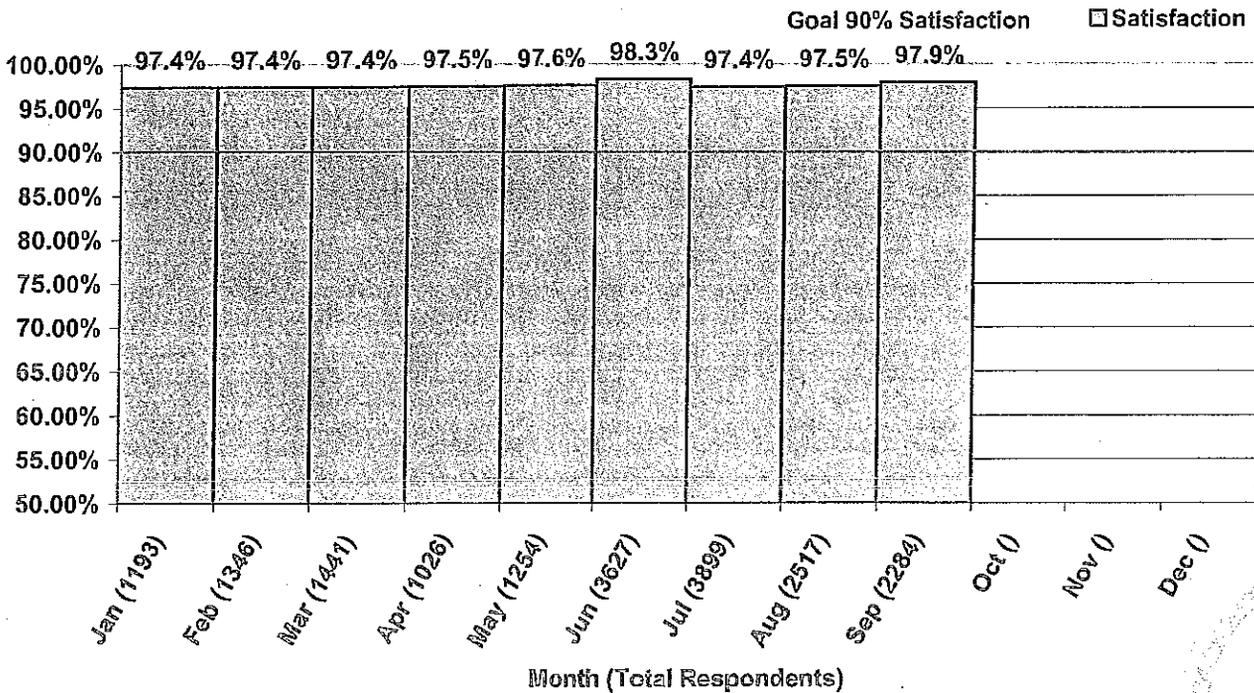
How satisfied were you with the efficiency of the check in process?



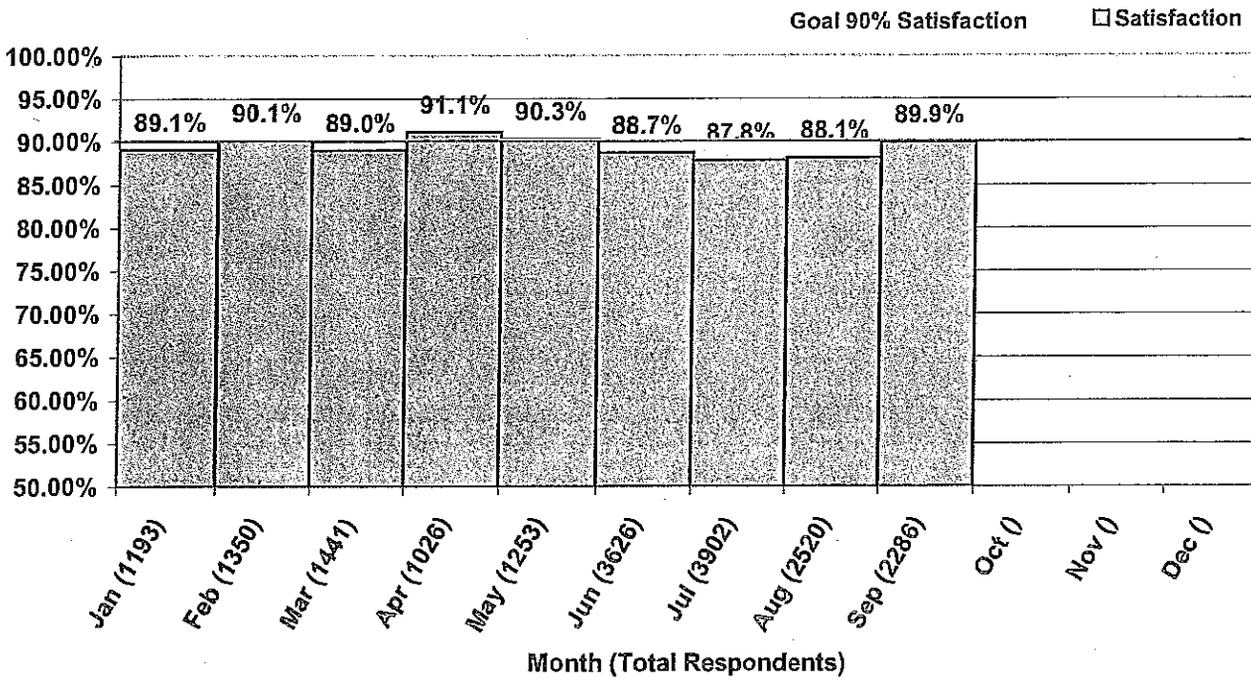
How satisfied were you with the with the staff's helpfulness while at this center?



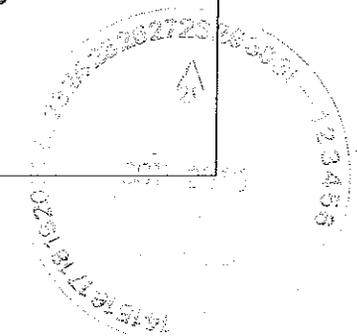
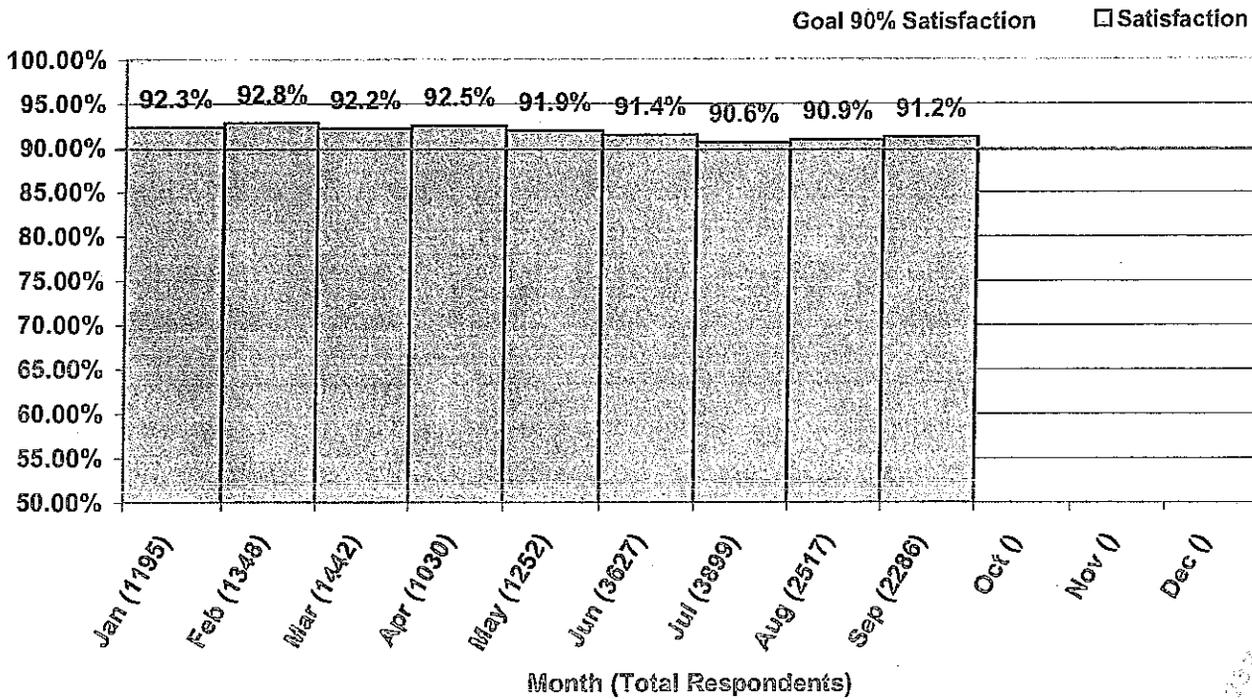
How satisfied were you with the performance of the computer during your examination?



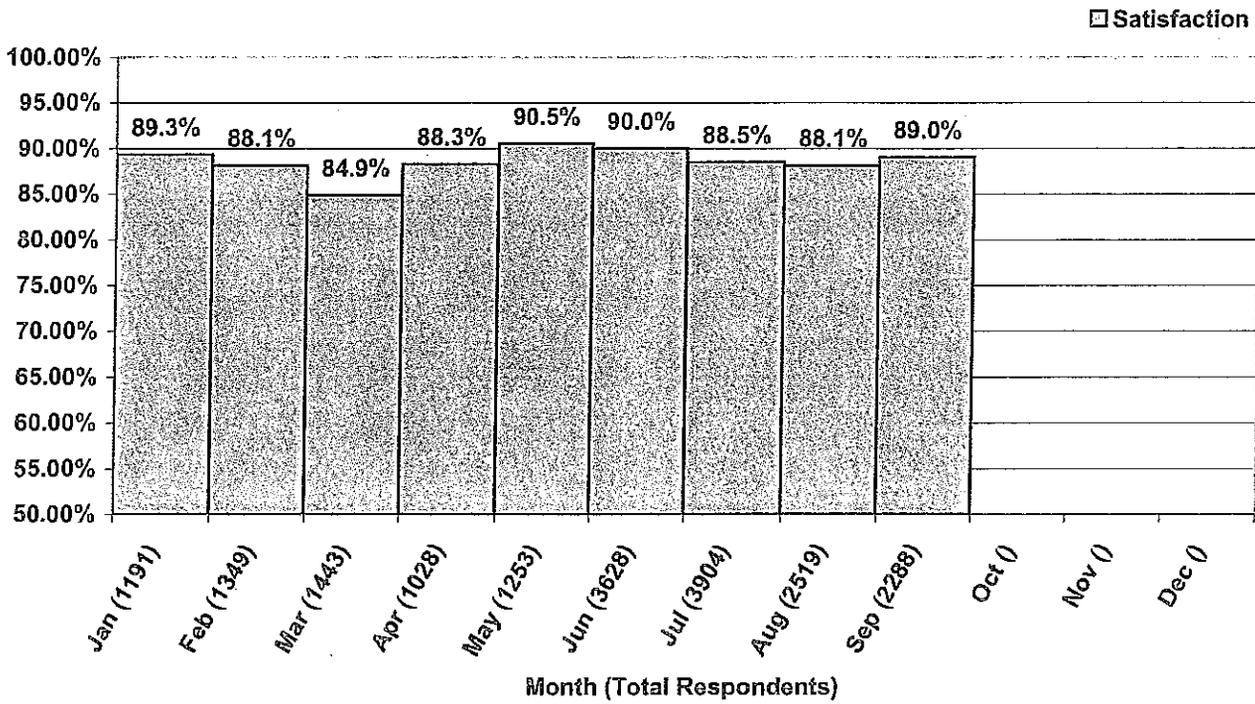
How satisfied were you with the ergonomic design of the testing station?



How satisfied were you that the center's atmosphere was conducive to testing?



### How satisfied were you with the amount of time you had to take the examination?



## OBITUARY DETAILS

### W. Gayle Garnett

W. Gayle Garnett, 56, of Harrisonburg, passed away Dec. 22, 2010, at her home.

Ms. Garnett was born Dec. 26, 1953, near South Boston, and was the daughter of Nellie Tucker Garnett, Drakes Branch, Va., and the late James "Rock" Garnett.

She attended Randolph Henry High School in Charlotte County, Va., graduating in 1972, received her Bachelor of Science in Physical Therapy from Virginia Commonwealth University/Medical College of Virginia in 1976 and received her master's in business administration from James Madison University in 1988. She was the Director of Rehabilitative Services at Rockingham Memorial Hospital.

She was very accomplished in her profession, an active member of the American Physical Therapy Association and the Virginia Physical Therapy Association and was appointed by the governor to the inaugural Virginia Board of Physical Therapy, where she served until 2006. She began her career at King's Daughters' Hospital in Staunton.

Besides her mother, she is survived by a daughter, Lindsay LaClair Hensley and husband, Beach, Asheville, N.C.; an aunt, Rosa Tucker Langford, Randolph, Va.; and a brother, Rocky Garnett and wife, Judy, Dunkirk, Md., and their two daughters and granddaughters and several close friends.

Memorial gifts may be made to the RMH Foundation, 706 South Main St., Harrisonburg, VA 22801, or Generations Crossing, 3765 Taylor Springs Lane, Harrisonburg, VA 22801, or the American Cancer Society, 1920 H Medical Ave., Harrisonburg, VA 22801.

Online condolences may be sent to the Garnett family by visiting [www.kygers.com](http://www.kygers.com).

A memorial gathering will be announced at a later date.

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# TAB 3

Report from Virginia Board of Health Professions meeting held on December 14, 2010 to the Virginia Physical Therapy Board.

- The Board and staff continue to study emerging health professions and it currently looking at whether Phlebotomists and Genetic Counselors should be regulated.
- The Education committee has developed Board member training modules. Summary sheets will be developed for public education regarding scope of practice of various regulated health professionals.
- Staff continues to evaluate Sanction Reference programs
- Damien Howell was elected President of the Board of Health Professions and Michael Stutts Ph.D from Psychology Board was elected Vice President.

Damien Howell PT, DPT, OCS  
[www.damienhowellpt.com](http://www.damienhowellpt.com)

# TAB 4

## Evaluation for Foreign Educated Trainees

### **Clinical Performance Instrument**

- 35 pages
- designed for PT students while conducting clinical
- requires a mid-term and final evaluation scale
- confusing to supervisors because it is for students that have not graduated

### **Foreign Trainee Evaluation Form**

- Previously used several years ago by your board
- Staff is unsure why we stopped using it
- It appears to be a more appropriate tool
  - Supervisor reviews the same items and makes comments
  - Supervisor chooses whether the traineeship was satisfactory or unsatisfactory