Virginia Board of Health Professions
Department of Health Professions
FULL BOARD MEETING
October 2, 2012

TIME AND PLACE:	The meeting was called to order at 11:05 a.m. on Tuesday, October 2, 2012 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 2, Henrico, VA, 23233
PRESIDING OFFICER:	Jonathan Noble, Acting Chair
MEMBERS PRESENT:	Irene V. Farquhar, Medicine Allison Gregory, Nursing Jeffrey Levin, Dentistry Charlotte Markva, Counseling Robert Maroon, Physical Therapy Jonathan Noble, Optometry Constance Pozniak, Veterinary Medicine Wanda Pritekel, ASLP Robert Rhodes, Pharmacy Virginia Van de Water, Psychology
MEMBERS NOT PRESENT:	Maureen Clancy, Citizen Member Paul T. Conway, Citizen Member Amanda Gannon, Long Term Care Administrators Yvonne Haynes, Social Work Blair Nelsen, Funeral Directors & Embalmers
STAFF PRESENT:	Elizabeth A. Carter, Ph.D., Executive Director for the Board Dr. Dianne Reynolds-Cane, MD, DHP Director Elaine Yeatts, DHP Senior Policy Analyst Diane Powers, DHP Director of Communications Teresa Garbee, Communications Justin Crow, Research Assistant Laura Jackson, Operations Manager
BOARD COUNSEL:	Charis Mitchell, Board Counsel
OTHERS PRESENT:	Susan Ward, VHHA
QUORUM:	With 10 members present a quorum was established.
AGENDA:	No changes or additions were made to the agenda.
PUBLIC COMMENT:	There was no public comment.
APPROVAL OF MINUTES:	Meeting minutes from February 14, 2012 were approved by motion of Ms. Gregory and properly seconded by Dr. Levin, all members were in favor, none opposed.

BOARD ORIENTATION:

Introduction of all Board members were made and a warm welcome to our newest members, Dr. Farquhar, and Ms. Van de Water.

DEPARTMENT DIRECTOR'S REPORT:

Dr. Reynolds-Cane gave a brief overview of the September 26, 2012 Strategic Planning meeting held by the Virginia Health Workforce Development Authority, of which she is a member, and the Healthcare Workforce Data Center is also actively involved. Dr. Reynolds-Cane attended the September 29, 2012 Virginia Nurses Foundation Gala at the Jefferson Hotel. In attendance were Delegate John O'Bannon and Secretary Bill Hazel as the Honorary Chair for the evening. DHP's Prescription Monitoring Program was selected by the National Governors Association (NGA) to receive a year-long $45,000 competitive grant to participate in an NGA sponsored Prescription Drug Abuse Reduction Policy Academy. The New Board Member Orientation program was held September 27, 2012 and was a success.

LEGISLATIVE/REGULATORY UPDATE:

Ms. Yeatts provided handouts of the current Regulatory Actions by Board and legislation of the 2012 General Assembly. (Attachment 1)

AGENCY COMMUNICATIONS & EDUCATION:

Ms. Powers discussed the importance of media relations and the press and how Communications responds to media requests. Ms. Powers informed the Board of the savings that have been achieved by the implementation of the PolyCom video conferencing system that has been utilized by the Enforcement Division and several other Boards to date. Working in conjunction with the Healthcare Workforce Data Center, Communications is currently in the planning phase of a panel discussion entitled "New Frontiers for Virginia's Healthcare Workforce". This panel discussion will involve the release of three workforce reports on Pharmacy, Nursing and Dentistry.

COMMITTEE REPORT:

Regulatory Research Committee

Dr. Noble reported that the Perfusionist study is moving forward and the next step is for the Committee to receive public comment on the profession.

The Pharmacy Scope of Practice & Team Delivery study is being continued in deference to the General Assembly's action on potential legislation under development by the Virginia Pharmacist Association and Medical Society of Virginia. The Committee is not privy to specific language under consideration at this time.

Nominating Committee

Dr. Carter presented the meeting minutes from the September 27, 2012 Nominating Committee meeting. The Committee nominated the following individuals as their slate of officers for the position of Chair and Vice Chair of the Board of Health Professions; Dr. Jonathan Noble, Chair and Irene V. Farquhar as Vice Chair.

A motion was made by Dr. Levin and properly seconded by Mr. Rhodes to accept the nomination of Dr. Jonathan Noble as Board Chair, and Irene Farquhar as Board Vice Chair. All members were in favor, none opposed.

PRACTITIONER SELF REFERRAL

The proposal put forth by Tidewater Kidney Specialists, Inc. "TKS" was reviewed by Administrative Proceedings, Board Counsel, Board Acting Chair, Dr. Noble and agency subordinate. The Advisory Opinion indicates that the proposal provided by Tidewater Kidney Specialists, Inc., does not conflict with the Act. Motion was made by Dr. Farquhar and properly seconded by Ms. Markva. All Board members were in favor.

BOARD REPORTS:

Board of Medicine

Dr. Farquhar stated that the disciplinary process is an eye opening event. She is perplexed as to why Behavioral Analysts were placed under the Board of Medicine.

Board of Pharmacy

Mr. Rhodes stated that there is potential for scope of practice changes as well as possible changes to the educational requirements for pharmacy technicians. There is currently a 4:1 ratio of pharmacy technicians to pharmacists. He stated that the workforce reports created by the Healthcare Workforce Data Center are very helpful.

Board of Counseling

Ms. Markva stated that changes to Medicaid have made it necessary for licensure requirements to change, which has made it very difficult on the profession.

EXECUTIVE DIRECTOR'S REPORT:

Bylaws

Dr. Carter would like the Board of Health Professions bylaws amended to read: "The Board shall meet at least one time per year on a date at the discretion of the Board."

Motion was made by Dr. Levin and properly seconded by Ms. Markva to amend the bylaws as stated by Dr. Carter. All members were in favor.

BHP Budget

Dr. Carter reported that the Board of Health Professions' expenditures for the 2012 year closeout were at 83% due largely to reduced travel-related expenses.

CY2013 Board Work Plan

Dr. Carter reviewed the 2013 Board Work Plan. (Attachment 2)

2013 Tentative Board/Committee Meeting Dates

- February 5, 2013
- May 14, 2013
- August 6, 2013
- November 7, 2013

A motion was made by Ms. Gregory and properly seconded by Dr. Farquhar to set the 2013 meeting dates as noted. All members were in favor.

Medical Assistants

Dr. Carter reviewed a letter sent by Katherine Garbarino requesting a study of the need for regulation of medical assistants. After Board review, it was recommended that the request be sent back to the Regulatory Research Committee to obtain additional information regarding the study.

A motion was made by Dr. Levin and properly seconded by Mr. Rhodes to send the study request back to the Regulatory Research Committee for additional information. All members were in favor.

Military Study

Dr. Carter discussed that staff will be coordinating on the development of a draft website for DHP dedicated to providing information relative to military service member, military spouses, and veterans. There will be information on relevant statutes and licensure requirements and links to the key Commonwealth websites for services and information relating to educational, training, employment, and other issues of significance. It was noted that VDH is already implementing a expedited pathways for medics to attain Virginia EMT and Paramedic certification.

NEW BUSINESS

Dr. Noble advised the Board that he would be making appointments to the Board Committees and those appointed would be notified by an email from Ms. Jackson.

ADJOURNMENT:

The meeting adjourned at 1:27 p.m.

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Jonathan Noble, OD
Board Chair

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Elizabeth A. Carter, Ph.D.,
Executive Director for the Board

Current Regulatory Actions
(As of September 24, 2012)
Department of Health Professions

Board **Board of Audiology and Speech-Language Pathology**

Chapter	Action / Stage Information
Regulations of the Board of Audiology and Speech-Language Pathology [18 VAC 30 - 20]	Action: Requirements for practice of fiberoptic endoscopic evaluation by speech-language pathologists Stage: Proposed - *At Secretary's Office for 420 days*
Regulations of the Board of Audiology and Speech-Language Pathology [18 VAC 30 - 20]	Action: Promulgate Chapter 21 & repeal existing Chapter 20 Stage: Proposed - *At Secretary's Office for 349 days*

Board **Board of Counseling**

Chapter	Action / Stage Information
Regulations Governing the Practice of Professional Counseling [18 VAC 115 - 20]	Action: Periodic review 11 Stage: NOIRA - *Register Date: 8/1/11*

Board **Board of Dentistry**

Chapter	Action / Stage Information
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: Sedation and anesthesia permits for dentists Stage: Emergency/NOIRA - *Register Date: 10/8/12* *Effective date: 9/14/12* *Comment on NOIRA ends 11/7/12*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: Periodic review; reorganizing chapter 20 into four new chapters: 15, 21, 25 and 30 Stage: Proposed - *At Secretary's Office for 123 days*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: Training in pulp capping for dental assistants II Stage: Fast-Track - *Register Date: 10/8/12* *Effective date: 11/21/12*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: Radiation certification Stage: Fast-Track – *Register Date: 10/22/12* *Effective date: 12/6/12*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: Recovery of disciplinary costs Stage: Final - *At Governor's Office for 403 days*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: (E)

	Changes to temporary and faculty licensure Stage: Final - *Register Date: 10/22/12* *Effective date: 11/21/12*
Regulations Governing Dental Practice [18 VAC 60 - 20]	Action: (E) Remote supervision of dental hygienists in public health clinics Stage: Final - *Register Date: 10/22/12* *Effective date: 11/21/12*

Board **Board of Funeral Directors and Embalmers**

Chapter	Action / Stage Information
Regulations of the Board of Funeral Directors and Embalmers [18 VAC 65 - 20]	Action: Identification of human remains Stage: Emergency/NOIRA - *Register Date: 10/8/12* *Effective date: 10/1/12* *Comment on NOIRA closes: 11/7/12*
Regulations of the Board of Funeral Directors and Embalmers [18 VAC 65 - 20]	Action: Fee increase Stage: Re-Proposed - *At Secretary's Office for 60 days*
Regulations of the Board of Funeral Directors and Embalmers [18 VAC 65 - 20]	Action: (E) Continuing education hours Stage: Final - *Register Date: 8/27/12* *Effective date: 9/26/12*
Regulations for Preneed Funeral Planning [18 VAC 65 - 30]	Action: Termination of irrevocable trusts Stage: Fast-Track - *Register Date: 10/8/12* *Effective date: 11/23/12*

Board **Board of Long-Term Care Administrators**

Chapter	Action / Stage Information
Regulations Governing the Practice of Nursing Home Administrators [18 VAC 95 - 20]	Action: Fee increase Stage: Re-Proposed - *At Secretary's Office for 46 days*
Regulations Governing the Practice of Nursing Home Administrators [18 VAC 95 - 20]	Action: Periodic review Stage: Fast-Track - *At Secretary's Office for 34 days*
Regulations Governing the Practice of Nursing Home Administrators [18 VAC 95 - 20]	Action: (E) Change in name of state agency Stage: Final - *Register Date: 7/30/12* *Effective date: 8/29/12*
Regulations Governing the Practice of Assisted Living Facility Administrators [18 VAC 95 - 30]	Action: Oversight of acting administrators in an AIT program Stage: Proposed - *At Governor's Office for 129 days*

Board **Board of Medicine**

Chapter	Action / Stage Information
Regulations Governing the Practice of Medicine, Osteopathy, Podiatry, and Chiropractic [18 VAC 85 - 20]	Action: Periodic review Stage: Final - *At Governor's Office for 342 days*
Regulations Governing the Practice of Physician Assistants [18 VAC 85 - 50]	Action: Qualifications for fluoroscopy Stage: Emergency/NOIRA - *At Secretary's Office for 32 days*
Regulations Governing the Practice of Physician Assistants [18 VAC 85 - 50]	Action: Supervision of physician assistant practice Stage: Proposed - *At Governor's Office for 403 days*
Regulations for Licensure of Occupational Therapists [18 VAC 85 - 80]	Action: (E) Revisions to scope of practice Stage: Final - *Register Date: 9/10/12 Effective date: 10/10/12*
Regulations Governing the Practice of Licensed Midwives [18 VAC 85 - 130]	Action: Disclosure requirements for high-risk pregnancies Stage: Final - *At Governor's Office for 188 days*
Regulations Governing the Practice of Polysomnographic Technologists [18 VAC 85 - 140]	Action: Initial regulations for licensure Stage: Proposed - *At Governor's Office for 188 days*
Regulations Governing the Practice of Behavior Analysis [18 VAC 85 - 150]	Action: Initial regulations for licensure Stage: Emergency/NOIRA - *Register Date: 10/8/12 Effective date: 9/19/12 Comment on NOIRA closes: 11/7/12*

Board **Board of Nursing**

Chapter	Action / Stage Information
Regulations of the Board of Nursing [18 VAC 90 - 20]	Action: Provisional licensure as a registered nurse Stage: Emergency/NOIRA - *At Secretary's Office for 332 days*
Regulations of the Board of Nursing [18 VAC 90 - 20]	Action: Continued competency requirements Stage: Proposed - *Register Date: 10/8/12 Comment closes: 12/7/12*
Regulations of the Board of Nursing [18 VAC 90 - 20]	Action: Requirements for approval of nursing education programs Stage: Proposed - *At Secretary's Office for 399 days*
Regulations of the Board of Nursing [18 VAC 90 - 20]	Action: Grounds for disciplinary action for failure to report child or elder abuse

	Stage: Fast-Track - *At Governor's Office for 188 days*
Regulations Governing the Licensure of Nurse Practitioners [18 VAC 90 - 30]	Action: Practice in patient care teams Stage: Emergency/NOIRA - *At Secretary's Office for 38 days*
Regulations for Prescriptive Authority for Nurse Practitioners [18 VAC 90 - 40]	Action: Practice revisions Stage: Emergency/NOIRA - *At Secretary's Office for 31 days*
Regulations Governing the Certification of Massage Therapists [18 VAC 90 - 50]	Action: (F) Change in examination requirement Stage: Final - *Register Date: 8/13/12* *Effective date: 9/12/12*

Board **Board of Pharmacy**

Chapter	Action / Stage Information
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Continuous quality improvement programs Stage: Emergency/NOIRA - *Register Date: 10/8/12* *Effective date: 10/1/12* *Comment on NOIRA closes: 11/7/12*
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Change to run-dry requirement for automated counting devices Stage: NOIRA - *Register Date: 3/26/12* *Board to adopt proposed 10/1/12*
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Addressing hours of continuous work by pharmacists Stage: NOIRA - *Register Date: 9/10/12* *Comment on NOIRA closes: 10/9/12*
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Administrative fees for duplicate licenses and verification Stage: Proposed - *At Secretary's Office for 417 days*
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Amendments to address on-hold prescriptions Stage: Proposed - *At Governor's Office for 129 days*
Virginia Board of Pharmacy Regulations [18 VAC 110 - 20]	Action: Modifications to requirements for automated dispensing devices Stage: Proposed - *At Secretary's Office for 13 days*

Board **Board of Physical Therapy**

Chapter	Action / Stage Information
Regulations Governing the Practice of Physical	Action: Traineeship changes; continuing education

Therapy [18 VAC 112 - 20]	Stage: Final - *At Governor's Office for 189 days*

Board **Board of Social Work**

Chapter	Action / Stage Information
Regulations Governing the Practice of Social Work [18 VAC 140 - 20]	Action: Fee increase and renewal cycle Stage: Proposed - *At Secretary's Office for 639 days*
Regulations Governing the Practice of Social Work [18 VAC 140 - 20]	Action: Licensure requirements Stage: Proposed - *Register Date: 9/10/12 Comment closes: 11/9/12*

Board **Board of Veterinary Medicine**

Chapter	Action / Stage Information
Regulations Governing the Practice of Veterinary Medicine [18 VAC 150 - 20]	Action: Addition to grounds for finding of unprofessional conduct Stage: Fast-Track - *At Governor's Office for 403 days*
Regulations Governing the Practice of Veterinary Medicine [18 VAC 150 - 20]	Action: Fee increase Stage: Re-submitted Final - *At Secretary's Office for 157 days*

Legislation from the 2012 General Assembly

Bills	Last action	Date
HB 98 - Bell, Richard P. - Athletic training; amends definition.	(G) Acts of Assembly Chapter text (CHAP0399)	03/30/12
HB 158 - Hope - Devocalization of cats and dogs; veterinarians to keep records of procedures, etc., penalty.	(H) Continued to 2013 in Agriculture, Chesapeake and Natural Resources	02/01/12
HB 181 - O'Bannon - Registered nurse or physician assistant; authority to pronounce death.	(G) Acts of Assembly Chapter text (CHAP0136)	03/07/12
HB 195 - Lewis - Higher educational institutions; course credit for military service.	(G) Acts of Assembly Chapter text (CHAP0167)	03/08/12
HB 265 - Peace - Health Professions, Board of; required to meet annually rather than quarterly.	(G) Acts of Assembly Chapter text (CHAP0361)	03/23/12
HB 266 - Peace - Surgery; definition and who may perform.	(G) Acts of Assembly Chapter text (CHAP0015)	02/28/12
HB 267 - Peace - Dental laboratories; register with Board of Dentistry.	(H) Continued to 2013 in Health, Welfare and Institutions	01/24/12
HB 268 - Peace - Occupational therapy; definition.	(G) Acts of Assembly Chapter text (CHAP0168)	03/08/12
HB 272 - Peace - Death, marriage, or divorce records; changes time period before becomes public.	(G) Acts of Assembly Chapter text (CHAP0016)	02/28/12
HB 337 - Wilt - Professions and occupations; unlawful procurement of certificate, license, or permit.	(G) Acts of Assembly Chapter text (CHAP0416)	03/30/12
HB 344 - O'Bannon - Dental and dental hygiene school faculty; licensure.	(G) Acts of Assembly Chapter text (CHAP0020)	02/28/12
HB 345 - O'Bannon - Dietitians; requires Board of Medicine to promulgate regulations for licensure.	(H) Continued to 2013 with amendment(s) in Health, Welfare and Institutions	02/02/12
HB 346 - O'Bannon - Nurse practitioners; practice as part of patient care teams that includes a physician.	(G) Acts of Assembly Chapter text (CHAP0213)	03/10/12
HB 347 - Miller - Prescription Monitoring Program; disclosures.	(G) Acts of Assembly Chapter text (CHAP0021)	02/28/12
HB 378 - Pogge - Funeral services licensees; continuing education requirements.	(G) Acts of Assembly Chapter text (CHAP0497)	04/04/12
HB 398 - Hope - Radiology benefits managers; decision to deny physician's order for diagnostic radiology test.	(H) Continued to 2013 in Health, Welfare and Institutions	01/31/12

HB 439 - Tata - Veterans; disposition and identification of unclaimed cremains.	(G) Acts of Assembly Chapter text (CHAP0024)	02/28/12
HB 462 - Byron - Abortion; informed consent, shall undergo ultrasound imaging, exceptions.	(G) Acts of Assembly Chapter text (CHAP0131)	03/07/12
HB 508 - Garrett - Cannabinoids, synthetic; amends provisions regarding criminalization.	(G) Acts of Assembly Chapter text (CHAP0762)	04/18/12
HB 543 - Robinson - Massage therapists; licensure required by Board of Nursing.	(G) Acts of Assembly Chapter text (CHAP0764)	04/18/12
HB 733 - Jones - Pharmacists; compounding authority.	(G) Acts of Assembly Chapter text (CHAP0173)	03/08/12
HB 885 - Hodges - Nurses; licensure exemption.	(G) Acts of Assembly Chapter text (CHAP0178)	03/08/12
HB 937 - Lingamfelter - Spouses of military service members; expediting issuance of business licenses, etc.	(G) Acts of Assembly Chapter text (CHAP0604)	04/04/12
HB 938 - Lingamfelter - Military training, etc.; regulatory boards to accept as equivalent to requirements for licensures.	(G) Acts of Assembly Chapter text (CHAP0524)	04/04/12
HB 1106 - Greason - Behavior and assistant behavior analysts; licensure by Board of Medicine.	(G) Acts of Assembly Chapter text (CHAP0003)	02/07/12
HB 1107 - Greason - Public schools; possession and administration of auto-injectable epinephrine.	(G) Acts of Assembly Chapter text (CHAP0787)	04/18/12
HB 1140 - Hodges - Carisoprodol; added to list of Schedule IV controlled substances.	(G) Acts of Assembly Chapter text (CHAP0540)	04/04/12
HB 1141 - Hodges - Ezogabine; added to list of Schedule V controlled substances.	(G) Acts of Assembly Chapter text (CHAP0541)	04/04/12
HB 1161 - Cline - Methamphetamine precursors; sale and tracking, penalties.	(G) Acts of Assembly Chapter text (CHAP0252)	03/13/12
HB 1199 - Herring - Administrative Process Act; right to counsel in rule-making proceedings.	(G) Acts of Assembly Chapter text (CHAP0795)	04/18/12
HB 1289 - Jones - Impaired health care providers; amends definition of impairment.	(H) Continued to 2013 with amendment(s) in Health, Welfare and Institutions	02/07/12
SB 106 - Edwards - Physician assistants; use of fluoroscopy.	(G) Acts of Assembly Chapter text (CHAP0081)	03/06/12
SB 146 - Puckett - Dental hygienists; remote supervision by a public health dentist.	(G) Acts of Assembly Chapter text (CHAP0102)	03/06/12
SB 214 - Barker - Breach of medical information; notification.	(S) Continued to 2013 in Education and Health (12-Y 0-N)	02/02/12

SB 273 - Smith - Cannabinoids, synthetic; amends provisions regarding criminalization.	(G) Acts of Assembly Chapter text (CHAP0816)	04/18/12
SB 294 - Lucas - Methamphetamine precursors; sale and tracking, penalties.	(G) Acts of Assembly Chapter text (CHAP0160)	03/07/12
SB 313 - Blevins - Surgical assistants and surgical technologists; licensure and certification by Board of Medicine.	(S) Continued to 2013 in Education and Health (15-Y 0-N)	02/09/12
SB 320 - Carrico - Schedule II, Schedule III, etc, controlled substances; required check with Program.	(S) Continued to 2013 in Education and Health (15-Y 0-N)	02/02/12
SB 321 - Carrico - Prescription Monitoring Program; disclosures.	(G) Acts of Assembly Chapter text (CHAP0071)	03/01/12
SB 340 - Newman - Occupational therapy; definition.	(G) Acts of Assembly Chapter text (CHAP0110)	03/06/12
SB 342 - Newman - Dental laboratories; register with Board of Dentistry.	(S) Continued to 2013 in Education and Health (15-Y 0-N)	02/02/12
SB 384 - McEachin - Dental and dental hygiene school faculty; licensure.	(G) Acts of Assembly Chapter text (CHAP0116)	03/06/12
SB 415 - Blevins - Nurses; licensure exemption.	(G) Acts of Assembly Chapter text (CHAP0117)	03/06/12
SB 433 - Reeves - Veterans; determination of status of unclaimed cremains.	(G) Acts of Assembly Chapter text (CHAP0120)	03/06/12

SB 433 - Reeves - Veterans; determination of status of unclaimed cremains.	(G) Acts of Assembly Chapter text (CHAP0120)	03/06/12
SB 517 - Wagner - Nursing education programs; requires Board of Nursing to implement certain due process requirements.	(G) Acts of Assembly Chapter text (CHAP0644)	04/05/12
SB 543 - Martin - Surgery; definition and who may perform.	(G) Acts of Assembly Chapter text (CHAP0124)	03/06/12
SB 584 - Miller, Y.B. - Kinesiotherapists; licensure required.	(S) Failed to report (defeated) in Education and Health (4-Y 11-N)	01/26/12
SB 634 - Vogel - Impaired health care providers; amends definition of impairment.	(S) Continued to 2013 in Education and Health (15-Y 0-N)	02/02/12
SB 656 - McEachin - Public schools; possession and administration of auto-injectable epinephrine.	(G) Acts of Assembly Chapter text (CHAP0833)	04/18/12

VIRGINIA BOARD OF HEALTH PROFESSIONS
CY2013 WORKPLAN

DRAFT

I. CHAIR— (Also serves as Ex Officio Member of All Committees)

A. Set agenda - (*30 days in advance of meeting*)
B. Appoint Members to Committees - (as new members are oriented to the Board and for ad hoc committees)

II. EXECUTIVE COMMITTEE—Chair, Vice-Chair, Chairs of Standing Committees

Mission: To review matters of interest to the Board and make recommendations to the Board. To evaluate the need for coordination among the boards and their staffs and report findings and recommendations to the Director and the boards. To monitor policies and activities of the Department, to serve as a forum for resolving conflicts among the boards and Between the boards and the Department. To review and comment on the budget for the Department.

A. Orient new appointees – Orient new members within 30 days of appointment, individually and at Board Member Training conducted annually.
B. Review and comment on budgetary proposal for the agency.
C. Develop a committed membership by working with current and future board members for a clearer understanding of the role of BHP . Review minutes of health regulatory boards after each meeting for their use in respective health regulatory board's meetings and discussions of the citizen members as they deem appropriate (*Draft now available on Townhall within ten (10) days after board meeting and final minutes within three (3) days of approval).*

III. REGULATORY RESEARCH COMMITTEE

Mission: To evaluate regulated and unregulated health care professions to consider whether the professions should be regulated and the degree of regulation to be imposed. To examine scope of practice conflicts involving regulated and unregulated professions and advise the boards and the General Assembly regarding the nature and extent of these conflicts.

A. Monitor the introduction of all legislation substantially affecting regulation of health providers and provide comment to the Secretary, Governor, and relevant General Assembly Members through the Director.

B. Remain abreast of emerging health occupations and professions and the need for required regulation.

The Emerging Professions Sunrise Reviews -

- Perfusionist
- Community Health Workers (continue to monitor relevant developments)

C. Support the work of the Virginia Health Reform Initiative Advisory Council's Workforce Capacity Task Force

- Review of Potential Scope of Pharmacy Practice/Practice Authority Issues (Timeframe to be determined)
- Review of Potential Scope of Dentistry Practice/Practice Authority Issues (Timeframe to be determined)
- Review of other professional scopes of practice as deemed appropriate by the Regulatory Research Committee

IV. EDUCATION COMMITTEE

Mission: To provide a means of citizen access to the Department. To provide a means of publicizing the policies and programs of the Department to educate the public and elicit public support. To promote the development of standards to evaluate the competency of professions represented on the Board.

A. Enhance public access to policy, licensure, discipline, and workforce information
- Review the agency's websites and consider ways to better leverage electronic communications
- Continue to partner with other organizations

B. Support Board Member educational efforts
- New Board Member Training
- Continuing education credit opportunities

V. ENFORCEMENT COMMITTEE

Mission: To review periodically the investigatory, disciplinary, and enforcement processes of the Department and the boards to ensure the protection of the public and the fair and equitable treatment of health professions.

A. Continue work on Sanction Reference Points Study.
- All Boards have a working SRPs.
- Formal evaluation underway with monograph for professional publication anticipated.
- Consider requests for assistance by other agencies within the Commonwealth and elsewhere.

B. Monitor agency DHP enforcement processes and performance.
- Continue to remain abreast of agency performance in meeting investigative and case resolution standards through periodic reports at Board meetings.
- Receive reports on strategies being used by the individual boards as well as the agency staff to more effectively address discipline caseloads.

C. Consider Ongoing Board Member Training in Disciplinary Process.

D. Respond to Legislative Requests by 2013 General Assembly relating to discipline.

VI. NOMINATING COMMITTEE

Mission: To develop a slate of officers for annual elections of offices and a listing of members for consideration as acting officer, should the need arise.

A. Chair
B. Vice-Chair