APPROVED

VIRGINIA BOARD OF DENTISTRY

MINUTES
SPECIAL SESSION – TELEPHONE CONFERENCE CALL

CALL TO ORDER: The meeting of the Board of Dentistry was called to order at 5:17 p.m., on September 7, 2017, at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 1, 9960 Mayland Drive, Henrico, VA 23233.

PRESIDING: Tonya A. Parris-Wilkins, D.D.S., Vice-President

MEMBERS PRESENT: Patricia B. Bonwell, R.D.H., PhD
Jamiah Dawson, D.D.S.
Tammy C. Ridout, R.D.H.
Carol R. Russek, J.D.
James D. Watkins, D.D.S.

MEMBERS ABSENT: Sandra J. Catchings, D.D.S.

QUORUM: With six members present, a quorum was established.

STAFF PRESENT: Sandra K. Reen, Executive Director
Donna M. Lee, Discipline Case Manager

OTHERS PRESENT: James E. Rutkowski, Assistant Attorney General, Board Counsel
James E. Schliessmann, Senior Assistant Attorney General
Elena Callwood, Adjudication Specialist

Crystal G. Cox, R.D.H.
Case No.: 171660

The Board received information from Mr. Schliessmann regarding offering a Consent Order to Ms. Cox as a settlement proposal for the resolution of her case in lieu of proceeding with the Formal Hearing.

Closed Meeting: Ms. Russek moved that the Board convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Crystal G. Cox. Additionally, Ms. Russek moved that Ms. Reen, Ms. Lee and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and passed.

Reconvene: Ms. Russek moved that the Board certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

DECISION: Ms. Russek moved that the Board offer the proposed Consent Order to Ms. Cox in lieu of proceeding with the Formal Hearing. Following a second, a roll call vote was taken. The motion passed unanimously.

ADJOURNMENT: With all business concluded, the Board adjourned at 5:28 p.m.

Tonya A. Parris-Wilkins, D.D.S., Chair

9/15/2017
Date

Sandra K. Reen, Executive Director

September 20, 2017
Date