



## APPLICATION FOR LIMITED USE FACILITY DISPENSING PERMIT FOR NONPROFIT

**This application is to be used solely for Nonprofit facilities for the purpose of dispensing Schedule VI controlled substances, excluding the combination of misoprostol and methotrexate, and hypodermic syringes and needles for the administration of prescribed controlled substances.**

**Check Appropriate Box(es):**

- |  |            |   |          |
|--|------------|---|----------|
| <input type="checkbox"/> New, more than one practitioner selling at location | \$315.00   | <input type="checkbox"/> Change of location of selling area | \$300.00 |
| <input type="checkbox"/> New, only one practitioner selling at location      | No fee     | <input type="checkbox"/> Remodel of selling area            | \$300.00 |
| <input type="checkbox"/> Reinstatement                                       | Call Board | <input type="checkbox"/> Change in designated practitioner  | No fee   |
| <input type="checkbox"/> Reinstatement after suspension or revocation        | \$650.00   | <input type="checkbox"/> Change in name of practice         | No fee   |

**Application fees are not refundable. Applications are valid for one year from the date of receipt. The required fees must accompany the application. Make check payable to “Treasurer of Virginia”.**

|   |       |  |            |
|---|-------|--|------------|
| Name of Facility/Practice   |       |  |            |
| Street Address Where Applicant Wishes to Sell Controlled Substances                             |       |  | Fax Number |
| City  | State | Zip Code   |            |
| If a current facility permit to sell controlled substances is held, indicate the permit number: |       | Telephone Number (currently working number)                          |            |
| <b>02-</b>  |       |  |            |
| Print Name of the Responsible Designated Practitioner   |       | Virginia PA or NP License Number                                     |            |
| Dispensing License Number of the Designated Practitioner (if issued)                            |       | Email Address of Responsible Designated Practitioner                 |            |
| <b>02-</b>  |       |  |            |
| Signature of the Responsible Designated Practitioner  |       |  | Date       |
| Expected Hours of Operation   |       | Effective Date of Change for designated practitioner (if applicable) |            |
| Expected Opening, Moving, or Completion Date (if applicable)                                    |       | Requested Inspection Date – see note on page 2 (if applicable)       |            |

| FOR OFFICE USE ONLY: |                              |              |                 |
|----------------------|------------------------------|--------------|-----------------|
| Date Processed:      | Check No:                    | Receipt No:  | Application No: |
| Date Issued:         | License Number<br><b>02-</b> | Reviewed By: | Date Reviewed:  |

**REINSTATEMENT ONLY:**

Have controlled substances been sold from the location at the address on this application during the time that the facility permit was lapsed? Yes  No  If yes, attach explanation.

**A 14-day notice is required for scheduling an inspection.**

**Drugs may not be stocked prior to inspection and approval of the drug selling and storage area.**

**18 VAC 110-30-70 requires a facility with this permit to designate a practitioner with a limited-use license to sell controlled substances who shall be the primary person responsible for the stock, the required inventory, the records of receipt and destruction, safeguards against diversion and compliance with the chapter.**

**Reinstatement fee is determined by the Board based on the length of time the license has been lapsed unless reinstatement after suspension or revocation.**

**An inspector will call prior to the requested date to confirm readiness for inspection. If the inspector does not call to confirm the date, the responsible party should call the Enforcement Division at (804) 367-4691 to verify the inspection date with the inspector.**