

Approved

VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
FORMAL ADMINISTRATIVE HEARING

MINUTES

Tuesday, April 14, 2015

1:00 P.M.

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Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233

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**CALL TO ORDER:** The Formal Hearing of the Board was called to order at 1:05 p.m.

**MEMBERS PRESENT:** Junius Williams, Chair  
Connie Steele, FSL  
Bob Oman, FSL  
Paul Welch, FSL  
Eric Wray, FSL  
Louis Jones, FSL  
Tommy Slusser, FSL  
Ibrahim Moiz, Esq., Citizen Member  
Chris Vincent, FSL

**BOARD COUNSEL:** Erin L. Barrett, Assistant Attorney General

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Missy Currier, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager

**COURT REPORTER:** Crane Snead & Associates

**PARTIES ON BEHALF OF COMMONWEALTH:** Amanda Blount, Adjudication Specialist

**COMMONWEALTH WITNESS:** Joyce Shelton-Jones

**RESPONDENT WITNESSES:** David Storke  
Marshall Graham, Virginia Department of Corrections  
Sharon Westman, Virginia Department of Corrections

**MATTER SCHEDULED:** Kiplin L. Jordan, FSL Reinstatement Applicant  
License No.: 0502-860009 - Revoked  
Case No.: 159942

**ESTABLISHMENT OF A QUORUM:**

With nine (9) members of the Board present, a quorum was established.

**DISCUSSION:**

Mr. Jordan appeared before the Board in accordance with the Board's Notice of Formal Hearing dated March 18, 2015, and was not represented by counsel.

The Board received evidence and sworn testimony from the parties called by the Commonwealth and Mr. Jordan, regarding the matters as set forth in the Statement of Particulars.

**CLOSED SESSION:**

Upon a motion by Chris Vincent, and duly seconded by Bob Oman, the Board voted to convene a closed meeting at 2:11 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Kiplin L. Jordan. Additionally, he moved that Ms. Barrett, Ms. Helmick, Ms. Petersen and Ms. Currier attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Upon a motion by Bob Oman, and duly seconded by Eric Wray, the Board voted to re-convene at 3:19 p.m.

**CERTIFICATION:**

Mr. Vincent certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

**DECISION:**

Upon a motion by Louis Jones and duly seconded by Bob Oman, the Board moved to REINSTATE the license of Kiplin L. Jordan, FSL to practice as a funeral service licensee in the Commonwealth of Virginia. Mr. Jordan's license will be on Indefinite PROBATION for not less than three (3) years with certain terms and conditions.

**VOTE:**

The vote was 7 for and 2 opposing.

**ADJOURNMENT:**

The Board adjourned at 3:31 p.m.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decisions of this formal hearing panel.*

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Junius Williams, Chair

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Lisa R. Hahn, MPA, Executive Director

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Date

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Date