

From: Virginia Board of Funeral Directors and Embalmers

Date: Dec 27, 2023

Subject: Action Requested: Virginia Board of Funeral Directors and Embalmers – Funeral Supervisor Status



### Board of Funeral Directors and Embalmers

Due to a change in the Board of Funeral Directors and Embalmers regulations that became effective March 3, 2022, a supervisor of a funeral internship program “shall register with the board for each intern for whom the supervisor is providing supervision. Such registration shall expire 48 months after registration or at the completion of the intern’s training, whichever occurs first.” (See [18VAC65-40-250\(D\)](#)).

Our records indicate that **you do not currently have an active intern under your supervision at this time.** Therefore, your previous Funeral Supervisor designation will be deactivated and listed as expired on the Department of Health Professions [License Lookup](#). If this information is incorrect, please contact the board office by email at [fanbd@dhp.virginia.gov](mailto:fanbd@dhp.virginia.gov) no later than January 15, 2024.

**Important:** This change in your current supervisor status does not impact your ability to register to provide supervision to a funeral intern in the future.

If you choose to become an active Funeral Supervisor in the future, please note the following:

- You will need to complete the Funeral Supervisor Registration Application available on the [Board’s website](#) and submit the required application fee for each intern that you wish to supervise.
- Your application will be processed and reviewed to ensure that you meet the requirements of the Board’s regulations.
- When approved, your Funeral Supervisor registration number will remain the same as previously issued and License Lookup will reflect your activated Funeral Supervisor status.