APPROVED

VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES

Wednesday, August 28, 2013 | **Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite #300** | **Henrico, Virginia**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 9:10 a.m.

MEMBERS PRESENT:
Valerie Hoffman, D.C., Chair
Claudette Dalton, M.D.
Kevin O'Connor, M.D.

STAFF PRESENT:
Jennifer L. Deschenes, Deputy Executive Director, Discipline
Renee S. Dixson, Discipline Case Manager
Melanie Pagano, Adjudication Specialist

MATTER: **Earl Briggs Allen, Jr., D.C.** **License No.: 0104-000489**
Case No.: 147033

DISCUSSION: Dr. Allen appeared before the Committee in person in accordance with a Notice of the Board dated May 15, 2013. Dr. Allen was represented by Coreen A. Silverman, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. Allen.

CLOSED SESSION: Upon a motion by Dr. Dalton, and duly seconded by Dr. O'Connor, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Allen. Additionally, she moved that Ms. Deschenes and Ms. Dixson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION: Upon a motion by Dr. Dalton, and duly seconded by Dr. O'Connor, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Allen a reprimand.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 10:55 a.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Allen, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Allen, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.

Valerie Hoffman, D.C., Chair

9/25/13
Date

William L. Harp, M.D., Executive Director

9/25/13
Date