**Notice of Changes to Board Regulations – Additional Pathway to Licensure of Assisted Living Facility Administrators (ALFAs)**

Amendments to the Board’s Regulations Governing the Practice of Nursing Home Administrators (Ch. 20) and Assisted Living Facility Administrators (Ch. 30) are set to become **effective on** **December 21, 2022**.

**Updates to Educational and Training Requirements for Initial Licensure (ALFA)**

Effective December 21, 2022, individuals who apply to the Board to become an ALF AIT for purposes of ultimate licensure as an ALFA will have access to a new pathway based upon health care experience. In addition, the existing coursework requirement has been amended to reference relevant coursework in business or human services.

*A. To be qualified for initial licensure as an assisted living facility administrator, an applicant shall hold a high school diploma or general education diploma (GED) and hold one of the following qualifications:*

*1. Administrator-in-training program.*

*a. Complete at least 30 semester hours of postsecondary education in an accredited college or university ~~in any subject~~ with at least 15 of the 30 semester hours in business or human services or a combination thereof and 640 hours in an ALF AIT program as specified in 18VAC95-30-150;*

*… or*

*g. Have at least three years of health care experience, to include at least one consecutive year in a managerial or supervisory role, in a health care setting within the five years prior to application and 640 hours in an ALF AIT program.*

*For purposes of this qualification, these definitions shall apply:*

1. *"health care experience" means full-time equivalency experience in providing care to residents or patients in a health care setting;*
2. *"health care setting" means a licensed home health organization, licensed hospice program, licensed hospital or nursing home, licensed assisted living facility, licensed adult day program, or licensed mental health or developmental services facility; and*
3. *"managerial or supervisory role" means an employment role that includes management responsibility and supervision of two or more staff.*

(18VAC95-30-100)

To view the full educational and training requirements for ALFA licensure applicants, please visit [18VAC95-30-100](https://law.lis.virginia.gov/admincode/title18/agency95/chapter30/section100/). View an [updated matrix](https://www.dhp.virginia.gov/forms/nha/ALA/ALFA_Education_Experience_Matrix.pdf).