APPROVED
VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
TELEPHONIC CONFERENCE
MEETING MINUTES

The Virginia Board of Long-Term Care Administrators convened a telephone conference for consideration of a possible summary suspension on Thursday, September 13, 2012, at 10:03 a.m.

MEMBERS PRESENT VIA TELEPHONE:
Tom Orsini, NHA, Chair
Kathy Fletcher, MSN
Martha Hunt, ALFA
Randy Scott, NHA, ALFA
Ted LeNeave, NHA
Amanda Gannon, NHA
Doug Nevitt, ALFA
Karen Stanfield, Citizen Member

MEMBERS ABSENT:
Gracie Bowers, Citizen Member

DHP STAFF PRESENT:
Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
Missy Currier, Board Operations Manager
David Kazzie, Adjudication Specialist, Administrative Proceedings Division

MEMBERS FROM THE ATTORNEY GENERAL'S OFFICE PRESENT:
Erin Barrett, Assistant Attorney General, OAG Board Counsel
Frank Pedrotty, Senior Assistant Attorney General, OAG
Corie Tillman Wolf, Assistant Attorney General, OAG
Betty Hudnall, OAG, Nurse Investigator
David Risden, OAG, Nurse Investigator

MATTER SCHEDULED
Respondent: Scott Schuett, ALFA
License No: 1706-000506
Registration No.: 1707-000060
Case Number: 143951 & 145346

INTRODUCTION
Ms. Hahn opened the meeting by thanking everyone for their time and summarized the topic for consideration in today's telephone conference.

CALLED TO ORDER
Mr. Orsini called the meeting to order at 10:03 a.m.

ROLL CALL
Ms. Kathy Petersen took a roll call and with eight (8) members of the Board participating, a quorum was established. Mr. Orsini noted that due to the urgency of this matter and the inability for all Board

members to assemble in person, we must hold this conference telephonically pursuant to 54.1-2400(13) of the Code of Virginia.

MEETING
Ms. Tillman Wolf presented evidence that the continued practice of assisted living facility administration by Scott Schuett, presents a substantial danger to the health, safety and well being of the residents and public.

CLOSED SESSION
Upon a motion by Mr. Ted LeNeave, and duly seconded by Ms. Amanda Gannon, Ms. Martha Hunt entered the Board into closed session at 10:42 a.m. pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Scott Schuett, ALFA. Additionally, she moved that Ms. Hahn, Ms. Helmick, Ms. Petersen, Ms. Currier, Ms. Barrett and Mr. Pedrotti attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE
Upon a motion by Ms. Hunt and duly seconded by Ms. Kathy Fletcher, the committee re-convened in open session at 10:51 a.m.

Ms. Hunt certified that the matters discussed in the closed session met the requirements of §2.2-3712 of the Code of Virginia.

ACTION
Upon a motion by Ms. Hunt to summarily suspend the ALFA license and registration of Mr. Scott Schuett, and duly seconded by Mr. Randy Scott, the motion carried unanimously.

ADJOURNMENT
With no further business, the meeting adjourned at 10:50 a.m.

Thomas Orsini, NHA, Chair

Lisa R. Hahn, Executive Director

12/11/12
Date

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