VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE
May 11, 2015 – 12:30 p.m.

Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

CALL TO ORDER: An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 1:40 p.m.

MEMBERS PRESENT: Karen Stanfield, NHA, Chair
Randy Scott, NHA, ALFA

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
David Kazzie, Adjudication Specialist

MATTER: **Jackie Fiddler, A.L.F.A. – Reinstatement Applicant**
License No.: 1706-000374
Case No.: 159730

DISCUSSION: Ms. Fiddler appeared in person before the Committee in accordance with the Notice of the Board dated April 17, 2015. Ms. Fiddler was present and was not represented by counsel.

The Committee fully discussed the allegations as outlined in the Notice of Informal Conference with Ms. Fiddler.

CLOSED SESSION: Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Jackie Fiddler, ALFA Reinstatement Applicant. Additionally, he moved that Ms. Helmick and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee

in its discussions. The Committee entered into closed session at 1:55 p.m.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:11 p.m.

DECISION: Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee dismissed the allegations as listed in the Notice and approve Ms. Fiddler's application for reinstatement, pending completion of needed training. Motion carried.

ADJOURNMENT: The Committee adjourned at 2:15 p.m.

Karen Stanfield, NHA, Chair	Lisa R. Hahn, Executive Director
Date	Date