

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
December 15, 2014**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:15 A.M., on December 15, 2014 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: William Traynham, LPN, CSAC, Chairperson
Kelly McDonough, RN, DNP

STAFF PRESENT: Gloria D. Mitchell, RN, MS, MBA

OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist
North Stafford County High School, CNA Students
Erin Knight, Instructor

CONFERENCES
SCHEDULED: **Wanda Allen, LPN 0002-081810**
Ms. Allen appeared.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 9:39 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Allen. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:58 A.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by the Board of Nursing. The motion was seconded and carried unanimously.

CONFERENCES
SCHEDULED: **Debra Williams, LPN 0002-056167**
Ms. Williams appeared.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 10:14 A.M. for the purpose of deliberation to reach a decision

in the matter of Ms. Williams. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:32 A.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to issue an order requiring Debra Williams, LPN, to undergo a mental health/substance abuse/and medical evaluation by board approved clinicians within (90) ninety days of order entry. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Jennifer Brown, LPN 0002-041296
Ms. Brown did not appear.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 10:50 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Brown. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:55 A.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. McDonough moved to offer Jennifer Brown, LPN, a Consent Order for indefinite suspension of her license, in lieu of a formal hearing, until such time as she is capable of resuming the competent and safe practice of nursing. The motion was seconded and carried unanimously.

ACTION: This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Brown and the Board.

**CONFERENCES
SCHEDULED:**

Claire Toles, RN 0001-098732
Ms. Toles appeared.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 11:12 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Toles. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 11:19 A.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to close the case and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

**CONFERENCES
SCHEDULED:**

Sheila Kent, LPN 0002-088249
Ms. Kent appeared, accompanied by Attorney Donna Foster.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 1:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kent. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:56 P.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters

lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to offer Sheila Kent, LPN, a Consent Order for indefinite suspension of her license, in lieu of a formal hearing, until such time as she is capable of resuming the competent and safe practice of nursing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Kent and the Board.

**CONFERENCES
SCHEDULED:**

Paula Johnson, LPN 0002-085634
Ms. Johnson appeared.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 2:49 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Johnson. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:02 P.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to refer the case of Paula Johnson, LPN, to the Board of Nursing or a panel thereof for a Formal Hearing. The motion was seconded and carried unanimously.

**CONFERENCES
SCHEDULED:**

Mary Powers, LPN 0002-069653
Ms. Powers appeared.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 3:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Powers. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the

closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:28 P.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to issue an Order of reprimand to Mary Powers, LPN. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Powers unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Powers within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Cynthia Carroll-Hansborough, LPN 0002-069616
Ms. Carroll-Hansborough did not appear.

CLOSED MEETING: Dr. McDonough moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 3:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Carroll-Hansborough. Additionally, Dr. McDonough moved that Ms. Mitchell and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:40 P.M.

Dr. McDonough moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. McDonough moved to offer Cynthia Carroll-Hansborough, LPN, a Consent Order for reprimand and indefinite suspension of her license, with said suspension stayed contingent upon verification of Ms. Carroll-Hansborough re-entering the Health Practitioners' Monitoring Program, The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Carroll-Hansborough and the Board.

ADJOURNMENT: The Board adjourned at 3:45 P.M.



Gloria D. Mitchell, RN, MSN, MBA
Deputy Executive Director