

VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
INFORMAL CONFERENCES  
December 2, 2015

- TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:15 A.M., on December 2, 2015 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT: Marie Gerardo, MS, RN, ANP-BC (*Chairperson*)  
Regina Gilliam, LPN
- STAFF PRESENT: Gloria Mitchell-Lively, RN, MSN, MBA, Deputy Executive Director
- OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist
- CONFERENCES  
SCHEDULED: **Kathleen Mongiovi, R.N. 0001-239899**  
Ms. Mongiovi appeared, accompanied by her husband Joseph Mongiovi.
- CLOSED MEETING: Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:51 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Mongiovi. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION: The Committee reconvened in open session at 10:13 A.M.  
  
Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- ACTION: Ms. Gilliam moved to issue an Order making finding of fact and conclusions of law, but imposing no sanction on Kathleen Mongiovi. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Mongiovi, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Mongiovi within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated

CONFERENCES  
SCHEDULED:

**Tabitha Robertson, L.P.N. 0002-078809**  
Ms. Robertson appeared.

CLOSED MEETING:

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:59 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Robertson. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:13 A.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Gilliam moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by Board of Nursing. The motion was seconded and carried unanimously.

CONFERENCES  
SCHEDULED:

**Susan Tinsley, L.P.N. 0002-038013**  
Ms. Tinsley appeared, accompanied by her husband Jonathan Tinsley Sr., Jonathan Tinsley Jr., and Jerrod Tinsley.

CLOSED MEETING:

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Tinsley. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:57 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Gilliam moved to issue an Order of reprimand to Ms. Tinsley. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Tinsley, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Tinsley within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated

**CONFERENCES**

**SCHEDULED:**

**Jane Ott, R.N. 0001-139210**

Ms. Ott appeared.

**CLOSED MEETING:**

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:56 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ott, Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 3:19 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Ms. Gilliam moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by Board of Nursing. The motion was seconded and carried unanimously.

**CONFERENCES**

**SCHEDULED:**

**Karrah Pritchett, R.N. 0001-232653**

Ms. Pritchett appeared.

CLOSED MEETING: Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:06 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Pritchett, Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:22 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Gilliam moved to issue an Order of reprimand to Ms. Pritchett and require she provide proof of completing within 60 days of entry of Order, the following NCSBN online course: "*Professional Accountability & Legal Liability for Nurses*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Pritchett, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Pritchett within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Patricia Mendoza-Clifford, R.N. 0001-180608**

Ms. Mendoza-Clifford appeared, accompanied by her husband Christopher Clifford.

CLOSED MEETING: Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 5:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Mendoza-Clifford. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 5:40 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters

lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Gilliam moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by Board of Nursing. The motion was seconded and carried unanimously.

**CONFERENCES  
SCHEDULED:**

**Conchita Mitchiner, L.P.N. 0002-042938**  
Ms. Mitchiner did not appear.

**CLOSED MEETING:** Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 5:45 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Mitchiner. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 5:55 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Gilliam moved to issue an Order to place Ms. Mitchiner on probation for one (1) year of employment in active practice as a Practical Nurse. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Mitchiner, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Mitchiner within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:**

**Jessica Snead, R.N. 0001-174757**  
Ms. Snead did not appear.

CLOSED MEETING:

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 6:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Snead. Additionally, Ms. Gilliam moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 6:10 P.M.

Ms. Gilliam moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Gilliam moved to refer the case of Jessica Snead to the Board of Nursing or a panel thereof for a Formal Hearing. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at **6:20 P.M.**

  
Gloria Mitchell-Lively, RN, MSN, MBA  
Deputy Executive Director