THE VIRGINIA BOARD OF SOCIAL WORK
MINUTES
Friday, September 21, 2018

The Virginia Board of Social Work ("Board") meeting convened at 10:00 a.m. on Friday, September 21, 2018 at the Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia. John Salay, L.C.S.W., Board Chair called the meeting to order at 10:11 a.m.

BOARD MEMBERS PRESENT: Angelia Allen, Citizen Member
Jamie Clancey, L.C.S.W. *(arrived at 10:29a.m.)*
Maria Eugenia del Villar, L.C.S.W.
Michael Hayter, L.C.SW., C.S.A.C. *(left meeting at 12:08p.m.)*
Gloria Manns, L.C.S.W.
Dolores Paulson, L.C.S.W., Ph.D., Vice-Chair
John Salay, L.C.S.W., Chair
Joseph Walsh, L.C.S.W., Ph.D.

BOARD MEMBERS ABSENT: Canek Aguirre, Citizen Member

STAFF PRESENT: Latasha Austin, Licensing Manager
Christy Evans, Discipline Case Specialist
Jaime Hoyle, Executive Director
Jennifer Lang, Deputy Executive Director

OTHERS PRESENT: Elaine Yeatts, Senior Policy Analyst, Department of Health Professions
David E. Brown, D.C., Director, Department of Health Professions
Elizabeth Carter, Ph.D., Executive Director, Healthcare Workforce Data Center, Department of Health Professions

BOARD COUNSEL PRESENT: James E. Rutkowski, Assistant Attorney General

IN THE AUDIENCE: Jenna Warman, Family Insight
Joseph Lynch, Virginia Society for Clinical Social Work

WELCOME OF NEW BOARD MEMBER
Mr. Salay welcomed Mr. Hayter to the Board.

MISSION STATEMENT:
Mr. Salay read the mission statement of the Department of Health Professions, which was also the mission statement of the Board.

EMERGENCY EGRESS:
Mr. Salay announced the Emergency Egress procedures.

ROLL CALL:
Mr. Salay requested a roll call. Ms. Austin announced that seven members of the Board were present; therefore, a quorum was established.

APPROVAL OF MINUTES:

Dr. Paulson requested that a correction be made to the spelling of *adjourned* under adjournment. She also requested that her inquiry under approval of minutes be corrected to read as follows: *Dr. Paulson inquired if the minutes should include a response letter from the Board of Social Work to the Board of Psychology either in the body of the minutes or as an addendum to the minutes.*

Upon a motion by Ms. Manns, which was properly seconded by Dr. Walsh, the meeting minutes from the Full Quarterly Board Meeting held on June 15, 2018 were approved with the two corrections from Dr. Paulson. The motion passed with none abstaining.

PUBLIC COMMENT:
Public comment was provided by Joseph Lynch from the Virginia Society for Clinical Social Work. Mr. Lynch provided and shared historical context and data for the Board's consideration in reference to the proposed regulation concerning additional hours in ethics for continuing education.

AGENCY REPORT:
Dr. Brown informed the Board of the safety measures that have taken place in the building, which included the move of the reception area to the first floor of the building. Future safety measures will be the move of the security area and a sign-in/sign-out process.

Dr. Brown also informed the Board that the Department of Health Professions has conducted a number of workgroups with other agencies and stakeholders recently, at the request of the general assembly. They include workgroups on ePrescribing, Community Health Workers, Overdose Alerts to Prescribers and Conversion Therapy. Jamie Clancey is the representative from the Board of Social Work on the Conversion Therapy Workgroup.

PRESENTATION:
Dr. Carter provided a presentation on the 2018 Workforce. A copy of the report was included in the agenda packet. Dr. Carter reported that the trends in social work are that the workforce is younger and that there is an increase in women in social work.

Per discussion with the Board, Dr. Carter indicated that the Workforce Data Center would consider adding questions related to Medicaid expansion and working in exempt settings to the next survey.

EXECUTIVE DIRECTOR'S REPORT:
Ms. Hoyle discussed the Budget for the Board of Social Work. A copy of the report given was included in the agenda packet.

DEPUTY DIRECTOR'S REPORT:
Ms. Lang reported on the disciplinary statistics for the Board of Social Work. A copy of the report given was included in the agenda packet.

LICENSING MANAGER'S REPORT:
Ms. Austin reported on the licensing statistics for the Board of Social Work. A copy of the report given was included in the agenda packet.

BOARD COUNSEL'S REPORT:
No report

COMMITTEE REPORTS:

- Board of Health Professions Report

Ms. Yeatts informed the Board that a representative from the Board of Social Work was needed on the Board of Health Professions. Interested Board members could apply through the Governor's office.

- Legislative/Regulatory Committee Report: No report

LEGISLATION & REGULATORY ACTIONS:
Ms. Yeatts informed the Board that the Regulations Governing the Practice of Social Work were last revised as of September 20, 2018. Revisions were made to the language regarding the examination requirements. The revised regulations are available on the Board's website.

Ms. Yeatts provided an update on House Bill 614 that proposed to change Licensed Social Workers (LSW) to Licensed Baccalaureate Social Workers (LBSW) and Licensed Masters of Social Work (LMSW). Ms. Yeatts informed the Board that the regulations have been fast tracked and that until the regulations become effective the Board will continue to issue licenses for LSWs.

Ms. Yeats informed the Board that there was no public comment during the 30-day public comment period pertaining to the Notice of Intended Regulatory Action (NOIRA) regarding the hours of ethics required for Social Workers. Upon a motion by Dr. Walsh, which was properly seconded by Ms. Clancey, the motion to increase the hours pertaining to ethics to a minimum of (6) for LCSWs and a minimum of (3) for LSWs was approved. The motion passed with none abstaining.

UNFINISHED BUSINESS:
No unfinished business was discussed

NEW BUSINESS:

- **Guidance Document 140-1:**

Guidance Document 140-1 was reviewed and discussed by the Board. Upon a motion by Dr. Walsh, which was properly seconded by Mr. Hayter, the Board voted unanimously to reaffirm Guidance Document 140-1.

- **Guidance Document 140-3:**

Guidance Document 140-3 was reviewed and discussed by the Board. Upon a motion by Dr. Walsh, which was properly seconded by Ms. Allen, the Board voted unanimously to reaffirm Guidance Document 140-3 and that it be reviewed by the Regulatory Committee to edit the document with draft changes to present to the Board as a recommendation.

- **Guidance Document 140-4.2:**

Guidance Document 140-4.2 was reviewed and discussed by the Board. Upon a motion by Ms. Clancey, which was properly seconded by Ms. Allen, the Board voted unanimously to amend Guidance Document 140-4.2 by adding: *In all cases of non-compliance, the licensee will also be audited for the next renewal cycle* and by deleting: *The Board will review the implementation of these actions annually at its Fall or Winter meeting.*

- **Abuse of Complaint Process:**

Ms. Clancey discussed with the Board concerns regarding the frivolous complaints the Board receives. The Board discussed what could be done or if a guidance document was needed. It was determined that the Department of Health Professions has authority over any person or facility licensed by the Department of Health Professions and that the Enforcement Division must process every complaint received regardless of how frivolous to determine if a violation of the law or regulations have occurred.

NEXT MEETING:

Mr. Salay announced that the next quarterly scheduled full Board meeting would occur on December 7, 2018.

ADJOURNMENT:

Mr. Salay adjourned the meeting at 12:17 p.m.

John Salay, L.C.S.W., Chair

Jaime Hoyle, Executive Director