

# APPROVED

## VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES

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Wednesday, August 29, 2012      Department of Health Professions      Henrico, Virginia  
Perimeter Center  
9960 Mayland Drive, Suite #300

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- CALL TO ORDER:**                      A Special Conference Committee of the Board was called to order at 9:43 a.m.
- MEMBERS PRESENT:**                Sandra A. Bell, M.D., Chair  
Claudette Dalton, M.D.  
Stephen Heretick, J.D.
- STAFF PRESENT:**                    Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Renée S. Dixson, Discipline Case Manager  
Shevaun Roukous, Adjudication Specialist
- MATTER:**                                Cecilia Maribee MacCallum, M.D.    License No.: 0101-239992  
Case No.: 139318
- DISCUSSION:**                        Dr. MacCallum appeared before the Committee in person in accordance with a Notice of the Board dated July 5, 2012. Dr. MacCallum was represented by Christopher W. Stevens, Esquire.
- The Committee fully discussed the allegations in the Notice with Dr. MacCallum.
- CLOSED SESSION:**                    Upon a motion by Dr. Dalton, and duly seconded by Mr. Heretick, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. MacCallum. Additionally, she moved that Ms. Deschenes and Ms. Dixson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:**                            Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Mr. Heretick, and duly seconded by Dr. Dalton, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. MacCallum a reprimand.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 11:35 a.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. MacCallum, unless a written request to the Board for a formal hearing on the allegations made against her is received from Dr. MacCallum, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

Sandra A. Bell <sup>M.D.</sup>  
Sandra A. Bell, M.D., Chair

William L. Harp <sup>M.D.</sup>  
William L. Harp, M.D., Executive Director

9-5-12  
Date

9/12/12  
Date

# APPROVED

## VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES

Wednesday, August 29, 2012

Department of Health Professions    Henrico, Virginia  
Perimeter Center  
9960 Mayland Drive, Suite #300

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 12:10 p.m.
- MEMBERS PRESENT:** Stephen Heretick, J.D., Chair  
Robert Hickman, M.D.  
Jane Maddux
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Renée S. Dixson, Discipline Case Manager  
J. Fielding Yelverton, Adjudication Specialist
- MATTER:** **Garrett Howard Smith, M.D.    License No.: 0101-242036**  
**Case No.: 132039**
- DISCUSSION:** Dr. Smith appeared before the Committee in person in accordance with a Notice of the Board dated July 27, 2012. Dr. Smith was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Dr. Smith.
- CLOSED SESSION:** Upon a motion by Dr. Hickman and duly seconded by Ms. Maddux, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Smith. Additionally, he moved that Ms. Deschenes and Ms. Dixson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Hickman, and duly seconded by Ms. Maddux, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Smith a reprimand and ordered that his license be continued on indefinite probation subject to certain terms and conditions.

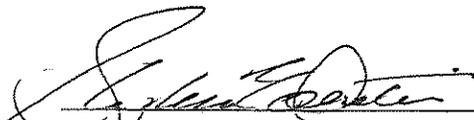
**VOTE:**

The vote was unanimous.

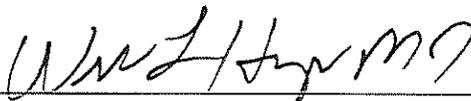
**ADJOURNMENT:**

The Committee adjourned at 2:05 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Smith, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Smith, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
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Stephen Heretick, J.D., Chair

9/4/12  
Date

  
\_\_\_\_\_  
William L. Harp, M.D., Executive Director

9/12/12  
Date