

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE**

**August 8, 2012**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on August 8, 2012 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Louise Hartz, Citizen Member; Chairperson  
William Traynham, LPN

STAFF PRESENT: Gloria D. Mitchell, RN, MSN, MBA; Deputy Executive Director

OTHERS PRESENT: Anne G. Joseph, Deputy Director, Administrative Proceedings Division

**CONFERENCES**

SCHEDULED: **Tasha Creasy, LPN 0002-073970**  
Ms. Creasy appeared.

CLOSED MEETING: William Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 10:06 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Creasy. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:25 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Traynham moved to issue an order to place Ms. Creasy on probation for (1) year of employment as a practical nurse and require Ms. Creasy submit proof of completion of (4) NCSBN courses within 60 days of entry of the issued order: *Documentation: A Critical Aspect of Client Care; Medication Errors: Detection and Prevention; Professional Accountability & Legal Liability for Nurses; and Sharpening Critical Thinking Skills for Competent Nursing Practice*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Creasy unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Creasy within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Tina Goad-Tatum, RN 0001-153641**

Ms. Goad-Tatum appeared, accompanied by her attorney, Margaret Hardy.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 10:55 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Goad-Tatum. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:05 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an order of reprimand to Ms. Goad-Tatum. The motion was seconded and carried unanimously.

CONFERENCES  
SCHEDULED:

**Julie Schnoor, RN 0001-221403**

Ms. Schnoor appeared.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 11:30 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Schnoor. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:40 A.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an order of reprimand to Ms. Schnoor and require Ms. Schnoor submit proof of completion of (4) NCSBN courses within 60 days of entry of the issued order: *Documentation: A Critical Aspect of Client Care; Medication Errors: Detection and Prevention; Professional Accountability &*

*Legal Liability for Nurses; and Sharpening Critical Thinking Skills for Competent Nursing Practice.* The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Schnoor unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Schnoor within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Betsy Morefield, RN 0001-159589**  
Ms. Morefield appeared.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 12:15 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Morefield. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:20 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to issue an order of reprimand to Ms. Morefield. The motion was seconded and carried unanimously.

CONFERENCES  
SCHEDULED:

**Tiffany Newlen, LPN 0002-075020**  
Ms. Newlen appeared, accompanied by her friend, Justin Rowe.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 12:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Newlen. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:45 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom

of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Mr. Traynham moved to offer Ms. Newlen a consent order for indefinite suspension of her license to practice as a practical nurse in Virginia, with said suspension stayed contingent upon proof of Ms. Newlen's entering into and remaining in compliance with the terms of a recovery monitoring contract with the Health Practitioners Monitoring Program. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Newlen and the Board.

**CONFERENCES**

**SCHEDULED:**

**Laura Bundick, RN 0001-201534**

Ms. Bundick appeared.

**CLOSED MEETING:**

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 1:47 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bundick. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 1:55 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Mr. Traynham moved to issue an order of reprimand to Ms. Bundick. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Bundick unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bundick within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES**

**SCHEDULED:**

**Aleli Fells, RN 0001-229911**

Ms. Fells appeared, accompanied by her husband.

CLOSED MEETING: Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 2:17 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Fells. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:25 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Traynham moved to issue an order of reprimand to Ms. Fells. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Fells unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Fells within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Marian Wishup, LPN 0002-074712**  
Ms. Wishup appeared.

CLOSED MEETING: Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 2:55 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Wishup. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:05 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Traynham moved to issue an order of reprimand to Ms. Wishup and require Ms. Wishup submit proof of completion of (4) NCSBN courses within 60 days of entry of the issued order: *Documentation: A Critical Aspect of Client Care*;

*Medication Errors: Detection and Prevention; Professional Accountability & Legal Liability for Nurses; and Sharpening Critical Thinking Skills for Competent Nursing Practice.* The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Wishup unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Wishup within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

**Pamela Hanson, RN 0001-208332**

Ms. Hanson appeared, accompanied by her attorney, Margaret Hardy.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 4:10 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hanson. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:20 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Traynham moved to close the case in the matter of Pamela Hanson and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

CONFERENCES

SCHEDULED:

**Kelly Phalen, LPN 0002-067390**

Ms. Phalen appeared.

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 4:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Phalen. Additionally, Mr. Traynham moved that Ms. Mitchell and Ms. Joseph attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:50 P.M.

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Mr. Traynham moved to close the case in the matter of Kelly Phalen and impose no sanction due to insufficient evidence to warrant disciplinary action by the Board of Nursing. The motion was seconded and carried unanimously.

**ADJOURNMENT:**

The Board adjourned at 4:50 P.M.

  
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Gloria D. Mitchell, RN, MSN, MBA  
Deputy Executive Director