

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
June 20, 2017**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on June 20, 2016 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: William Traynham, L.P.N., Chairperson
Rebecca Poston, Ph.D, R.N., C.P.N.P.

STAFF PRESENT: Brenda Krohn, R.N., M.S., Deputy Executive Director

OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist

CONFERENCES
SCHEDULED:

Jasmine Davis, L.P.N. 0002-091429
Ms. Davis appeared.

CLOSED MEETING: Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:22 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Davis. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:32 A.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Poston moved to issue an Order to approve Ms. Davis application for reinstatement. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Davis unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Davis within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Tiffany Bagby Key, R.M.A. 0031-009549

Ms. Key appeared.

CLOSED MEETING:

Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:14 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Key. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:33 A.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Poston moved to issue an Order of reprimand to Ms. Key and require her to provide proof of completion of the following course within 90 days of entry of the Order: 4 Hour Refresher Course from an RMA Approved Program Provider. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Key unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Key within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Chantil Carter, R.M.A. 0031-008852

Ms. Carter did not appear.

CLOSED MEETING:

Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:45 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Carter. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:52 A.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the

motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Poston moved to offer Ms. Carter a Consent Order for Indefinite Suspension of her registration as a Medication Aide, in lieu of a Formal Hearing and until such time as she appears before the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Carter unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Carter within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Kena Williams, R.M.A 0031-000986
Ms. Williams did not appear.

CLOSED MEETING:

Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:56 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:05 A.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Poston moved to offer Ms. Williams a Consent Order for Revocation of her registration as a Medication Aide, in lieu of a Formal Hearing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

William Stanley, R.M.A 0031-009217
Mr. Stanley did not appear.

CLOSED MEETING: Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:08 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Stanley. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 11:16 A.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Poston moved to offer Mr. Stanley a Consent Order for Indefinite Suspension of his registration as a Medication Aide, in lieu of a Formal Hearing and until such time as he appears before the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Stanley unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Stanley within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

Lunch Break 11:16AM - 1:00PM

CONFERENCES
SCHEDULED:

William Greenhawk, R.N. 0001-262405
Mr. Greenhawk appeared, accompanied by his wife.

CLOSED MEETING: Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:54 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Greenhawk. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:08 P.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Poston moved issue an Order of reprimand to Mr. Greenhawk and require him to provide proof of completion of the following NCSBN course within 90 days of entry of the Order: "*Sharpening Critical Thinking Skills*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Greenhawk unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Greenhawk within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Amanda Lester, L.P.N. 0002-088135
Ms. Lester appeared.

CLOSED MEETING:

Ms. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:16.M. for the purpose of deliberation to reach a decision in the matter of Ms. Lester. Additionally, Ms. Poston moved that Ms. Krohn and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:48 P.M.

Ms. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Poston moved to issue an Order of reprimand to Ms. Lester and require her to provide proof of completion of the following NCSBN courses within 90 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*", "*Medication Errors: Causes & Prevention*" and "*Sharpening Critical Thinking Skills*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Lester unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Lester within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 3:55 P.M.



Brenda Krohn, R.N., M.S.
Deputy Executive Director