



Virginia Department of
Health Professions
Board of Pharmacy

Pharmacist License by Score Transfer Process and Timeline

Applicants requesting pharmacist licensure by score transfer will need to follow the processes below. Applicants who have taken NAPLEX greater than 90 days ago and have not transferred their score to Virginia already will need to follow the “License by Endorsement Process and Timeline”. Additionally, score transfers expire after 1 year. Applicants who have transferred their score more than 1 year ago will need to follow the “License by Endorsement Process and Timeline”. Applicants who have chosen Virginia as their primary state will need to follow the “License by Examination Process and Timeline”.

Licensure Prerequisites:

- Applicant is required to have a minimum of 1,500 practical experience hours.
- Applicant will need to request that NABP transfer their NAPLEX score to Virginia before the 90-day time limit.
- Applicant graduating from a non-ACPE accredited college outside of the United States has additional prerequisites that must be met. Please refer to [Guidance Document 110-17](#) for more information - http://www.dhp.virginia.gov/pharmacy/pharmacy_guidelines.htm

Licensure Process	Approximate Timeline
Pharmacist applicants are required to complete the online application for pharmacist licensure found at https://www.license.dhp.virginia.gov/apply/.	Credit card payments are cleared the date received. Applications are only valid for one year from the date of online payment.
Applicants must request NABP to transfer their passing NAPLEX Score to the Virginia Board of Pharmacy.	The request to have your NAPLEX score transferred to the Virginia Board of Pharmacy must be made within 90 days of passing the NAPLEX examination.
Applicants must apply to take the Virginia MPJE examination on the NABP website. Please note that when applying to take the exam you do not need to provide a date or time for the exam, as registration for the exam will be done after receipt of the Authorization to Test (ATT) email.	Applicants can register for the exam at any time during the licensure process, however, to expedite the process it is recommended to register for the exam shortly after completing your online pharmacist licensure application.

<p>Applicants will be made eligible to take the exam after validation of a complete application and determination there is no reason to deny the application. . NABP will not provide email instructions for an applicant to obtain the ATT number until a transcript containing a conferred date of graduation is received from the college of pharmacy.</p>	<p>If there is no reason for denial or other documentation requested, validation is completed within 2 to 5 business days.</p>
<p>After receiving an ATT number, applicants should contact Pearson VUE to register for the exam and provide the date and time they wish to take the exam.</p>	<p>On average, NABP posts examination scores for the Board approximately 5 to 7 days after the exam is taken.</p>
<p>If a failed MPJE exam report is received you will be required to retest.</p>	<p>Applicants must wait 30 days after a failed MPJE attempt before being eligible to test. The applicant will need to re-apply to take the exam.</p>
<p>If a passing MPJE exam report is received the application will be reviewed for approval.</p>	<p>The normal turnaround time to process scores is less than 1 week after they are received from NABP. This timeframe may increase at busy times of the year.</p>
<p>After the application is approved, the license is issued. An email notification regarding the license issuance will be sent to the email provided on the application. The license details may be checked on the Board’s website under the ‘License Lookup’ tab.</p>	<p>The Board will print a license and a wall certificate that will be mailed to the applicant. The license should arrive in 10-14 business days. Please note that the Board has switched to paperless licensing and therefore the license will not contain an expiration date. Pharmacist licenses expire on the last day of the calendar year – December 31st. Renewals are completed online by answering questions and paying associated fees.</p> <p>The decorative wall certificate may take longer to arrive – up to 60 days.</p>

Frequently Asked Questions (FAQ) are available on the Board’s website. Questions regarding the process can be directed to the licensing specialist via email to pharmdbd@dhp.virginia.gov.