

# **Licensure Renewal Information**

## **GENERAL INFORMATION**

Renewals are due on or before December 31, 2016. We recommend that you submit your renewal fee as soon as possible in order to avoid any late fees and possible interruption in your ability to practice.

The Board does not consider postmarked mail, so any payments received after December 31, 2016 will be considered late.

## **NEW LICENSEES BY EXAMINATION**

If you were initially licensed by **examination** in Virginia and this is your first renewal, you are exempt from the requirement that you complete at least 30 hours of continuing education (CE) within the two years immediately preceding renewal.

Therefore, answering “yes” to the question, "Have you completed 30 hours of continuing education activities within the two (2) years immediately preceding renewal and engaged in 160 active practice hours as a [physical therapist/physical therapist assistant] as defined in 18 VAC 112-20-130 for a period of two (2) years immediately preceding submission of this application?" will not impact the renewal process for new licensees who fall into this CE exemption, as long as the applicant has completed the 160 active practice hours.

## **INACTIVE LICENSE**

To change your licensure status from Current Active to Inactive, the Board will need to receive a written request along with the inactive renewal fee of \$70 for a physical therapist and \$35 for a physical therapist assistant. Payment should be made in the form of a check or money order made payable to the Treasurer of Virginia and mailed to the Board’s mailing address.

An inactive licensee shall not be entitled to perform any act requiring a license to practice physical therapy in Virginia.

## **CONTINUING EDUCATION**

A total of at least 30 hours of continuing education (CE) is required for renewal. For a physical therapist, at least 20 hours must be Type 1 CE courses, and for a physical therapist assistant, at least 15 hours must be Type 1 CE courses.

## **ACTIVE PRACTICE**

Renewal applicants are required to have completed a minimum of 160 hours of active practice in the preceding two years. “Active practice” is defined in 18VAC112-20-10 of the Regulations as meaning, “a minimum of 160 hours of professional practice as a physical therapist or physical therapist assistant within the 24-month period immediately preceding renewal. Active practice may include supervisory, administrative, educational or consultative activities or responsibilities for the delivery of such services.”