

VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
INFORMAL CONFERENCES
October 5, 2015

- TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:30 A.M., on October 5, 2015 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT: Trula Minton, M.S.N., R.N., Chairperson
Jennifer Phelps, L.P.N. III/QMHPA
- STAFF PRESENT: Gloria Mitchell-Lively, RN, MSN, MBA, Deputy Executive Director
- OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist
- CONFERENCES
SCHEDULED: **Mary Edmonds, R.N. 0001-197782**
Ms. Edmonds appeared.
- CLOSED MEETING: Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:07 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Edmonds. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION: The Committee reconvened in open session at 10:26 A.M.
- Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- ACTION: Ms. Phelps moved to issue an Order of reprimand to Ms. Edmonds and require she provide proof of completing within 60 days of entry of Order, the following two NCSBN online courses: "*Documentation: A Critical Aspect of Client Care*", and "*Professional Accountability & Legal Liability for Nurses*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Edmonds, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Edmonds within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Katherine Maxwell, R.N. 0001-129473
Ms. Maxwell did not appear.

CLOSED MEETING:

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:55 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Maxwell. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:05 A.M.

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Phelps moved to offer Ms. Maxwell a Consent Order for indefinite suspension of her license to practice as a professional nurse in Virginia, in lieu of a formal hearing, and until such time that Ms. Maxwell shall petition the Board for reinstatement of her license. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Maxwell and the Board.

CONFERENCES
SCHEDULED:

Rodney Wallace, R.N. 0001-210921
Mr. Wallace appeared, accompanied by his attorney Melvin Williams, Esquire.

CLOSED MEETING:

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:48 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Wallace. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the

closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:00 P.M.

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by Board of Nursing. The motion was seconded and carried unanimously.

CONFERENCES
SCHEDULED:

Kelly Phillips, R.N. 0001-225811
Ms. Phillips appeared.

CLOSED MEETING: Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:37 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Phillips. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:00 P.M.

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved to issue an Order of reprimand to Ms. Phillips and require she provide proof of completing within 60 days of entry of Order, the following three NCSBN online courses: "*Ethics of Nursing Practice*", "*Professional Accountability & Legal Liability for Nurses*", and "*Respecting Professional Boundaries*". The motion was seconded and carried unanimously.

CONFERENCES
SCHEDULED:

Angela Tinkham, R.N. NC License No.: 247444 with Multistate Privilege
Ms. Tinkham did not appear.

CLOSED MEETING: Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:21 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Tinkham. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:45 P.M.

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Phelps moved to offer Ms. Tinkham a Consent Order for revocation of her multistate privilege to practice. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Tinkham and the Board.

CONFERENCES
SCHEDULED:

Kelly Cramer, R.N. 0001-120556
Ms. Cramer did not appear.

CLOSED MEETING: Ms. Phelps moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:50 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Cramer. Additionally, Ms. Phelps moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:58 P.M.

Ms. Phelps moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Phelps moved to offer Ms. Cramer a Consent Order for indefinite suspension of her license to practice as a professional nurse in Virginia, in lieu of a formal hearing, The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Cramer and the Board.

ADJOURNMENT:

The Board adjourned at **4:04 P.M.**


Gloria Mitchell-Lively, RN, MSN, MBA
Deputy Executive Director