



CHANGES TO SUPERVISION REQUIREMENTS EFFECTIVE MARCH 18, 2021

1. **18VAC140-20-10(B) - updated face-to-face definition.**

"Face-to-face" means the physical presence of the individuals involved in the supervisory relationship during either individual or group supervision or in the delivery of clinical social work services by a supervisee and may include the use of technology that provides real-time, interactive contact among the individuals involved.

NOTE: The definition is no longer limited to supervision. Additionally, the requirement for visual interactive contact has been eliminated. This means that telephonic/audio that is real-time and interactive can be considered as face-to-face. This definition is directly related to face-to-face supervision and face-to-face client contact.

2. **18VAC140-20-10(B) – New Supervisory Contract definition.**

"Supervisory contract" means an agreement that outlines the expectations and responsibilities of the supervisor and supervisee in accordance with regulations of the board.

NOTE: All supervisees in social work should have an executed contract with their supervisor. All initial and add/change of supervision applications will be required to submit a copy of their signed supervisory contract prior to approval.

A [Template of a Supervisee in Social Work Supervisory Contract](#) can be found on the Board's website under the Applications & Forms and Supervision Information tab.

3. **18VAC140-20-50(A) – clarification that all education requirements must be met prior to being approved for registration of supervised experience.**

Prior to registration for supervised experience, a person shall satisfactorily complete the educational requirements of 18VAC140-20-49.

NOTE: This is not a change in process or requirements but was added to provide additional clarification.

4. **18VAC140-20-50(A)(1) – change in the application requirements to add/change supervision.**

An individual who proposes to obtain supervised post-master's degree experience in Virginia shall, prior to the onset of such supervision, or whenever there is an addition or change of a supervisor.

NOTE: Supervisees are only required to submit an add/change of supervision application and gain Board approval when they are adding or changing their supervisor. Supervisees no longer have to gain Board approval for a change in their supervision practice, clinical social work services or location.

5. **18VAC140-20-50(A)(1)(b) – additional requirement to submit a supervisory contract with your application packet.**

Submit a copy of a supervisory contract completed by the supervisor and the supervisee;

NOTE: All initial and add/change of supervision applications will be required to submit a copy of their signed supervisory contract prior to approval.



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6. 18VAC140-20-50(A)(1)(c) – clarification that the applicant must submit official transcript and document clinical practicum experience.

Submit an official transcript documenting a graduate degree and clinical practicum as specified in 18VAC140-20-49;

NOTE: This is not a change in process or requirements but was added to provide additional clarification.

7. 18VAC140-20-50(D)(5) – clarification that all supervisees must remain under board approved supervision until licensed.

While providing clinical social work services, a supervisee shall remain under board approved supervision until licensed in Virginia as a licensed clinical social worker.

NOTE: This addition to the regulations clearly outlines that supervisees must remain under board approved supervision until they are licensed as a LCSW in order to provide clinical social work services. Supervisees who have completed the required hours and are approved to take the clinical ASWB examination must continue to be under board approved supervision until licensed as a LCSW.