VIRGINIA BOARD OF VETERINARY MEDICINE
FORMAL HEARING MINUTES
DEPARTMENT OF HEALTH PROFESSIONS
TRAINING ROOM 2
HENRICO, VA
APRIL 17, 2018

CALL TO ORDER: The meeting of the Virginia Board of Veterinary Medicine (Board) was called to order at 10:04 a.m., on April 17, 2018, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Training Room 2, Henrico, Virginia.

PRESIDING OFFICER: Steven B. Karras, D.V.M., Vice-President

MEMBERS PRESENT:
Ellen G. Hillyer, M.P.H., D.V.M.
Mark A. Johnson, D.V.M.
Mary Yancey Spencer, Esquire

MEMBERS ABSENT:
Tregel Cockburn, D.V.M.
Autumn Halsey, L.V.T., President
Bayard A. Rucker, III, D.V.M.

QUORUM: With four members of the Board present, a quorum was established.

STAFF PRESENT:
Leslie L. Knachel, M.P.H., Executive Director
Amanda E. M. Blount, J.D., Deputy Executive Director
Terri H. Behr, Discipline/Compliance Specialist

BOARD COUNSEL: Charis A. Mitchell, Assistant Attorney General

COURT REPORTER: Cherryl J. Maddox, Maddox Reporting Service, Inc.

PARTIES ON BEHALF OF THE COMMONWEALTH: Emily E. Tatum, J.D., Adjudication Specialist, Administrative Proceedings Division

MATTER SCHEDULED: **Kirsten E-J Oliver, L.V.T. Applicant**
Case No.: 179011

Ms. Oliver appeared before the Board in accordance with a Notice of Formal Hearing dated March 19, 2018. Ms. Oliver was not represented by legal counsel. The Board received evidence from the Commonwealth and Ms. Oliver regarding the allegations in the Notice.

CLOSED SESSION:

Dr. Hillyer moved that the Board convene a closed meeting pursuant to Virginia Code § 2.2-3711(A)(27) for the purpose of deliberation to reach a decision in the matter of **Kirsten E-J Oliver, L.V.T. Applicant**. Additionally, she moved that Ms. Knachel and Ms. Mitchell attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENE:

Dr. Hillyer moved that the Board certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The Board reconvened in open session pursuant to Virginia Code § 2.2-3712(D).

DECISION:

Dr. Hillyer moved to accept the Findings of Fact and Conclusions of Law as presented by the Commonwealth, amended by the Board, and read by Ms. Mitchell. The motion was seconded and carried unanimously. Dr. Hillyer also moved to issue an Order denying Ms. Oliver's application for licensure to practice as a veterinary technician in the Commonwealth of Virginia. The motion was seconded and carried unanimously.

ADJOURNMENT:

The Formal Hearing adjourned at 10:55 a.m.

Steven B. Karras, D.V.M., Vice-President

Leslie L. Knachel, M.P.H., Executive Director